

A. Declarations Of Interest/Gifts and Hospitality

There is a standing item on every Council agenda headed 'Declaration of Interests'. This item reminds members of their responsibility to declare any interest which they may have in item of business on the agenda either at the beginning of the discussion or when the interest becomes apparent and, in the case of disclosable pecuniary interests (subject to certain exceptions in the Council's Code of Conduct for Members), to leave the meeting prior to discussion and voting on the item.

The Council maintains a formal electronic Register of Member's Interests and gifts and hospitality. The Register contains details of all registerable financial and other interests relevant to individual members and gifts and hospitality above £25 received or declined.

If a member's interest changes it must be recorded on the register within 28 days of the change.

The Register is maintained by the Monitoring Officer and is available for public inspection by contacting the Democratic Services Team Town Hall, Bolton, BL1 1RU. Telephone 01204-331036.

Further provisions as to interests and declarations are set out in the Council's Code of Conduct for Members, included in Part 5 of this Constitution.