

WESTHOUGHTON TOWN COUNCIL

TOWN COUNCIL MEETING

29TH JUNE 2022

PRESENT: Councillors R M Brennan, DJ Bullock, N Maher, A Price, C Reilly,
Ms G Wroe, J Speight, D A Wilkinson, A Younge
Deputy Town Clerk.

2 members of the public

TC95 /2022 FIRE SAFETY INFORMATION

The Deputy Town Mayor explained the Fire Safety Procedure.

TC96/2022 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council :The Town Mayor, Cllr Miss D J McGeown – Health, Cllr Mrs LM Reilly – Work.

TC97/2022 TO READ THE NOTICE CONVENING THE MEETING

The Deputy Town Mayor read the notice convening the meeting.

TC98/2022 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr D A Wilkinson declared an interest in Agenda item No. 6 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee.

TC99/2022 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no public questions.

TC100/2022 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

13767/22 – The Council raised no objections

13812/22 – The Council raised no objections

13840/22 – The Council raised no objections provided consideration is given to the potential impact on nearby properties

13876/22 – The Council raised no objections

13884/22 – The Council raised no objections

13957/22 – The Council raised no objections provided consideration is given to the potential impact on nearby properties

13833/22 – The Council raised no objections provided consideration is given to the potential impact on nearby properties

13919/22 – The Council raised no objections

13989/22 – The Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application

(b) DISCUSSION ON PLANNING APPEALS

11568/21 – Land at Bowlands Hey, Westhoughton (Phase 3 + 4) – The Council re-affirmed its previous objections to the application

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

TC101/2022 TO ACCEPT THE MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 11TH MAY, 2022

Resolved that the minutes of the Annual Meeting, held on Monday, 11th May, 2022, as circulated, be approved.

TC102/2022 TO ACCEPT THE MINUTES OF THE ANNUAL MEETING (CONTINUED FROM 11TH MAY, 2022) HELD ON WEDNESDAY 18TH MAY 2022

Resolved that the minutes of the Annual Meeting, (continued from 11th May, 2022) held on Wednesday 18th May 2022 be approved.

TC103/2022 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 15TH JUNE 2022

Resolved that the minutes of the Planning and Finance & General Purposes Committee meeting held on Wednesday 15th June 2022 be noted.

TC104/2022 DISCUSSION ON THE GRANT APPLICATION FROM WESTHOUGHTON PARK VETERANS BOWLING CLUB AND TO APPROVE ANY ACTION

The Town Council approved the grant and extended an invitation to a representative of Westhoughton Park Veterans Bowling Club to attend a future meeting.

TC105/2022 DISCUSSION ON THE CURRENT TOWN CLERK RECRUITMENT AND DEPUTY TOWN CLERK RECRUITMENT AND TO APPROVE ANY ACTION

Resolved that the recruitment subcommittee meet on Wednesday 6th July to progress the recruitment

TC106/2022 DISCUSSION ON THE PLANNED COVER FOR THE TOWN CLERKS DUTIES AND RESPONSIBILITIES FROM 18TH JULY AND APPROVE ANY ACTION TO INCLUDE NOMINATED COUNCILLORS TO OVERSEE ARRANGEMENTS FOR;

- a) REMEMBRANCE DAY PARADE AND SERVICE
- b) CHRISTMAS LIGHTS, PURCHASES FOR NATIVITY CRIB AND CAROL SERVICE
- c) PRETORIA PIT DISASTER MEMORIAL SERVICE

The Deputy Town Clerk updated the Council on the possibility of engaging a locum Town Clerk whilst the recruitment of a permanent Town Clerk is completed. Responsibility for agreeing the locum Town Clerk contract will be undertaken by the recruitment subcommittee and discussed / finalised on Wednesday 6th July, 2022. Appointment of nominated councillors is deferred with the Leader of the Council being the initial contact.

TC107/2022 DISCUSSION ON THE CURRENT ZOOM CONTRACT AND TO APPROVE ANY ACTION

The current Zoom contract to cease

TC108/2022 DISCUSSION AND APPROVAL OF THE ANNUAL REPORT FOR THE COUNCIL 2021 -2022

Resolved that the Annual Report for the Council 2021 -2022 be approved

TC109/2022 TO RECEIVE AN UPDATE ON THE ACCOUNTS FOR 2021 – 2022 AND TO APPROVE ANY ACTION

The Deputy Town Clerk provided an update

TC110/2022 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that the Town Council approve the payment of the following accounts;

221	ADT Fire & Security – CCTV Maintenance 3.6-2.9.22	£ 1,322.32
DD	Bank Charges 10.4.22 – 09.05.22	9.55
TOTAL:		----- £ 1,331.87 -----

TC111/2022 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

1. Premises Licences (1)
2. Road Closures due to Ironman event
3. Extension to external audit of accounts
4. Minutes of Hulton Park CLG meeting 5.1.22

TC112/2022 DATE OF NEXT TOWN COUNCIL MEETING

Monday 25th July, 2022.

The meeting closed at 8.10 p.m.

