

WESTHOUGHTON TOWN COUNCIL

PLANNING AND ANNUAL MEETING (CONTINUED FROM 11TH MAY, 2022)

PLANNING MEETING

18TH MAY 2022

PRESENT: Town Mayor Cllr Miss D J McGeown and Councillors
R M Brennan, M Cox, T J Hewitt, Mrs C H Kirkman, N Maher,
A Price, C Reilly, Mrs L M Reilly, J Speight, D A Wilkinson, A Younge
Deputy Town Clerk.

**PFGP46/2022 THE APPOINTMENT OF CHAIRMAN OF THE PLANNING AND
FINANCE & GENERAL PURPOSES COMMITTEE**

Resolved that Cllr N Maher be appointed as Chairman of the Planning and Finance & General Purposes Committee. The Town Mayor will chair the current meeting.

PFGP47 /2022 FIRE SAFETY INFORMATION

The Town Mayor explained the Fire Safety Procedure.

**PFGP48/2022 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT
REASONS**

Resolved that the following apologies for absence and reasons be accepted by the Town Council : Cllr D J Bullock – Health, Cllrs Mrs A B Eckersley-Fallon and Miss M Maley – Work, Cllr A P Morgan – Council Commitments, Cllr Mrs Wroe – Personal Commitments.

PFGP49/2022 TO READ THE NOTICE CONVENING THE MEETING

The Town Mayor read the notice convening the meeting.

**PFGP50/2022 TO RECORD DECLARATIONS OF INTEREST IN
ANY ITEM TO BE DISCUSSED**

Cllr D A Wilkinson declared an interest in Agenda item No. 9 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee.

**PFGP51/2022 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME
RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN
ITS POWERS**

There were no public questions.

**PFGP52/2022 THE APPOINTMENT OF VICE-CHAIRMAN OF THE PLANNING
AND FINANCE & GENERAL PURPOSES COMMITTEE**

Resolved that Cllr R M Brennan be appointed as Vice-Chairman of the Planning and Finance & General Purposes Committee.

**PFGP53/2022 TO DISCUSS PLANNING & DEVELOPMENT MATTERS
AND TO APPROVE ANY ACTION**

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

13591/22 The Town Council raised no objections

13603/22 The Town Council raised no objections subject to the following comments. Clarification is needed regarding the hours of operation and noise issues in relation to the nearby residential area. Any materials stored outside should be fully covered and contained to prevent littering of the area. Improvements to the road junction be connected to the application due to the increase of HGV traffic. A landscaping scheme to be included within the application

13639/22 The Town Council raised no objections

13662/22 The Town Council raised no objections

13623/22 The Town Council raised no objections

13630/22 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the Application.

12813/21 The Town Council raised no objections

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

PFGP54/2022 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 13TH APRIL, 2022

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Wednesday, 13th April, 2022, as circulated, be approved.

PFGP55/2022 TO NOTE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON WEDNESDAY 27TH APRIL 2022

Resolved that the minutes of the Town Council Meeting held on Wednesday 27th April 2022 be noted.

PFGP56/2022 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Wednesday 15th June 2022.

ANNUAL MEEETING (CONTINUED FROM 11TH MAY, 2022)

PRESENT: Town Mayor Cllr Miss D J McGeown and Councillors R M Brennan, M Cox, T J Hewitt, Mrs C H Kirkman, N Maher, A Price, C Reilly, Mrs L M Reilly, J Speight, D A Wilkinson, A Younge

Deputy Town Clerk.

ALSO PRESENT: Members of the public.

The Town Mayor chaired the meeting.

TC79/2022 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr C Reilly declared an interest in Agenda Item 21 – The discussion on the application of funding for a Queens Jubilee Celebration event by The Hub.

TC80/2022 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no questions.

TC81/2022 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON WEDNESDAY, 27TH APRIL, 2022.

Resolved that the minutes of the Town Council meeting, held on Wednesday, 27th April, 2022, as circulated, be approved.

TC82/2022 TO ADOPT WESTHOUGHTON TOWN COUNCIL'S STANDING ORDERS

Resolved that Westhoughton Town Council's Standing Orders, as circulated, be adopted by the Town Council.

TC83/2022 TO ADOPT WESTHOUGHTON TOWN COUNCIL'S FINANCIAL REGULATIONS

Resolved that Westhoughton Town Council's Financial Regulations, as circulated, be approved.

TC84/2022 THE APPOINTMENT OF COMMITTEES

(a) PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE

Resolved that all Town Councillors are appointed to the Planning and Finance & General Purposes Committee.

(b) DAISY HILL IN BLOOM COMMITTEE

Resolved that Cllrs DJ Bullock, Mrs C H Kirkman and Miss D J McGeown remain Committee Members.

TC85/2022 THE APPOINTMENT OF TOWN COUNCIL REPRESENTATIVES TO OUTSIDE BODIES

Resolved that Cllr Miss M Maley be appointed as the Town Council's representative to the L.A.L.C. Executive Committee.

TC86/2022 TO APPROVE ANNUAL SUBSCRIPTIONS

(a) NATIONAL ASSOCIATION OF LOCAL COUNCILS

(b) LANCASHIRE ASSOCIATION OF LOCAL COUNCILS

Resolved that the above Annual Subscriptions be approved.

TC87/2022 DISCUSSION ON THE COMPLETION OF THE TOWN COUNCIL ACCOUNTS FOR 2021/2022 AND TO APPROVE ANY ACTION

The Deputy Town Clerk provided an update.

TC88/2022 DISCUSSION ON THE APPLICATION OF FUNDING FOR A QUEENS JUBILEE CELEBRATION EVENT BY THE HUB AT WESTHOUGHTON AND APPROVE ANY ACTION

A member of The Hub provided details on their proposed Jubilee Celebration Event and request for funding. The Council resolved that the application be refused as it did not meet Westhoughton Town Councils Financial Regulations criteria.

TC89/2022 DISCUSSION ON COUNCILLOR ATTENDANCE DURING THE PREVIOUS 6 MONTHS AND TO APPROVE ANY ACTION

The item was deferred awaiting legal advice

TC90/2022 DISCUSSION ON THE CURRENT TOWN CLERK RECRUITMENT AND DEPUTY TOWN CLERK RECRUITMENT AND TO APPROVE ANY ACTION

Resolved that all the current members of the recruitment subcommittee remain and the Leader of the Council progress with the Bolton Council HR representative

TC91/2022 DISCUSSION ON THE PLANNED COVER FOR THE TOWN CLERKS DUTIES AND RESPONSIBILITIES FROM 18TH JULY AND APPROVE ANY ACTION

This item was deferred

TC92/2022 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that the Town Council approve the payment of the following accounts;

		£
Salaries & H.M.R.C. Payments		2,062.09
212	Bolton Council – Get Active	7,452.50
213	Bolton Lads & Girls Club	3,460.50
214	DHiB – V Swinburne	9.10
215	Cllr LM Reilly – Reimbursement for Awards event	548.80
216	Canon – Photocopies	8.21
DD	Talktalk - Internet & telephone – May	24.95

TOTAL:		£ 13,566.15

TC93/2022 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

1. Premises Licences (4)
2. Hedgehogrus – Details on proposal
3. Update on Westhoughton Town Hall refurbishment
4. Gambling Act Review Consultation
5. Letter from previous Town Clerk

TC94/2022 DATE OF NEXT TOWN COUNCIL MEETING

Wednesday 29th June, 2022.

The meeting closed at 8.35 p.m.