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**Learning and Development**

# Title: Care Certificate Manager Awareness

**Audience:** Internal and external Adult Carer supervisors and managers, with staff working towards the Skills for Care - Care Certificate Standards

**Date: Time:**

 Course 1 23rd June 2023 9.30 am –12.00

 Course 2 12th December 2023 9.30 am –12.00

 ***You only need to attend one session***

**Venue:** Castle Hill Centre, Castleton St, Bolton BL2 2JW

**Objectives:** To introduce the Care Certificate Standards to Managers and Supervisors who have a responsibility to support staff in achieving their Care Certificate.

The session will explore

* Care Certificate Standards
* Responsibilities of Staff, Supervisors and Managers
* Recording Documents
* How to access a completed Care Certificate

**Presenter:**  Olga Baba & Priya Narsai- Punam

**Price Internal Staff:**  No Charge

**Price External Staff:** £ 30.00 inc.VAT

**Booking Info:** For the Bolton Council staff, please book your place via Oracle self-service. All other delegates, please use this link to complete a [nomination form.](https://forms.office.com/r/ciMc6PLBYj) Alternatively scan the QR code below

If you have mobility issues, please inform us via learninganddevelopment@bolton.gov.uk

**Cancellation:** To cancel your place, please notify the team by email learninganddevelopment@bolton.gov.uk

**External Staff** You must cancel your place at least 2 weeks prior to the course date, otherwise the following charges will apply

 2 weeks or more – No Charge 1-2 weeks prior - £25.00

The week of the training course Full Cost Non-attendance Full Cost

**IMPORTANT** -If your course is free of charge and you cancel within 2 weeks or do not attend, you will be charged £25.00

