

## WESTHOUGHTON TOWN COUNCIL

### PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TOWN COUNCIL MEETING

13<sup>TH</sup> SEPTEMBER 2021

#### PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

**PRESENT:** Deputy Town Mayor Cllr Miss D J McGeown and Councillors D J Bullock, M Cox (arrived at 7.15 p.m.) Mrs A B Eckersley-Fallon, T J Hewitt, Mrs C H Kirkman, N Maher, A P Morgan, A Price, Mrs A M Seddon, D A Wilkinson and A Younge.  
Town Clerk.

**ALSO PRESENT:** Members of the public.

#### **PFGP68/2021 FIRE SAFETY INFORMATION**

The Chairman, Cllr N Maher, explained the Fire Safety procedure.

#### **PFGP69/2021 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS**

Town Mayor, Cllr Mrs L M Reilly and Cllr Miss R S M Fairhurst – shielding, Cllrs R Brennan and C Reilly – sick.  
Cllr Miss Maley had informed the Town Clerk that she will not be attending further meetings whilst the Coronavirus is active as she does not believe precautions taken to be sufficient.

#### **PFGP70/2021 TO READ THE NOTICE CONVENING THE MEETING**

The Chairman, Cllr N Maher read the notice convening the meeting.

#### **PFGP71/2021 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED**

Cllr D A Wilkinson declared an interest in Agenda Item No. 7 – To Discuss Planning & Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote at a Bolton Council Planning Committee, if additional information is presented.  
Cllr Wilkinson also stated that he will not be taking part in the discussion or the voting on Planning Applications 11850/21 as he had spoken to the applicant.

Cllr Cox arrived.

#### **PFGP72/21 THE ATTENDANCE OF MR A CHALMERS, PRINCIPAL DEVELOPMENT OFFICER RE THE PRODUCTION OF A WESTHOUGHTON NEIGHBOURHOOD PLAN**

Mr Chalmers explained the procedure for the production of a Westhoughton Neighbourhood Plan, including a Westhoughton Neighbourhood Plan Steering Group comprising of Town Councillors, representatives from businesses and local organisations, and members of the public.

#### **PFGP73/2021 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME**

A Member of the public inquired about flooding water from Eatock Lodge.

The member of the public was advised to attend the October Town Council Meeting, when the Bolton Council Tree & Asset Officer will be present.

The Director of the Darren Deady Foundation asked the Town Council for support in asking Bolton Council to allow the Foundation access to the old Surestart building on Washacre. This will be an agenda item on the October Town Council Meeting.

## **PFGP74/2021 TO DISCUSS PLANNING & DEVELOPMENT MATTERS**

### **(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS**

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

- 11689/21 The Town Council requested that the Bolton Council Arboricultural Officer determine the application
- 11703/21 The Town Council supports the application
- 11709/21 The Town Council supports the application
- 11718/21 The Town Council supports the application
- 11736/21 The Town Council requested that the Bolton Council Arboricultural Officer determine the application
- 11742/21 The Town Council supports the application
- 11767/21 The Town Council supports the application
- 11846/21 The Town Council noted the discharge of condition
- 11824/21 The Town Council supports the application
- 11749/21 The Town Council supports the application
- 11753/21 The Town Council supports the application
- 11852/21 The Town Council raised objection because the proposed development is too large and a similar application was refused earlier
- 11866/21 The Town Council raised objection because there are insufficient parking spaces. Also, the Town Council wishes the line of trees which screen James Street to be retained
- 11843/21 The Town Council supports the application
- 11993/21 The Town Council supports the application
- 11850/21 The Town Council supports the application

- 11901/21 The Town Council requested that the Bolton Council Arboricultural Officer determine the application
- 11815/21 The Town Council supports the application
- 11860/21 The Town Council supports the application
- 11899/21 The Town Council supports the application but is concerned that the balcony may overlook neighbouring properties
- 11959/21 The Town Council supports the application
- 11965/21 The Town Council supports the application

#### **(b) DISCUSSION ON PLANNING APPEALS**

Nil

#### **(c) TO NOTE PLANNING DECISIONS**

Resolved that the Planning Decisions, circulated since the last meeting, be noted'

#### **PFGP75/2021 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 9<sup>TH</sup> AUGUST, 2021**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 9<sup>th</sup> August, 2021, as circulated, be approved.

#### **PFGP76/2021 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

Monday, 11<sup>th</sup> October, 2021.

#### **TOWN COUNCIL MEETING**

Cllr J Speight joined the meeting

The Deputy Town Mayor, Cllr Miss D J McGeown chaired the Town Council Meeting.

#### **TC104/2021 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 9<sup>TH</sup> AUGUST, 2021.**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 9<sup>th</sup> August, 2021, as circulated, be noted..

#### **TC105/2021 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 9<sup>TH</sup> AUGUST, 2021**

Resolved that the minutes of the Town Council Meeting, held on Monday, 9<sup>th</sup> August, 2021, as circulated, be approved.

**TC106/2021 THE APPOINTMENT OF TOWN COUNCILLORS TO A WESTHOUGHTON NEIGHBOURHOOD PLAN STEERING GROUP**

Resolved that the Town Clerk invite member/s of the Blackrod Neighbourhood Plan Steering Group to a future meeting and obtain a copy of the constitution.  
The appointment of Town Councillors was deferred.

**TC107/2021 SPECIAL MOTION- RESCISSION OF MINUTE NO. TC85/2021 IN ACCORDANCE WITH STO 119 (REQUEST MADE BY 4 COUNCILLORS) AND FURTHER DISCUSSION ON THE APPOINTMENT OF A TOWN COUNCIL REPRESENTATIVE TO THE PEEL COMMUNITY LIAISON GROUP AND TO APPROVE ANY ACTION**

This item was deferred.

**TC108/2021 DISCUSSION ON RESOLUTIONS FOR THE L.A.L.C ANNUAL GENERAL MEETING AND TO APPROVE ANY ACTION**

There were no resolutions

**TC109/2021 THE APPOINTMENT OF TOWN COUNCIL REPRESENTATIVES TO THE L.A.L.C. ANNUAL GENERAL MEETING**

Resolved that the Town Clerk represent the Town Council at the L.A.L.C. Annual General Meeting and Councillors who wish to attend should inform the Town Clerk.

**TC110/2021 DISCUSSION ON THE AUTUMN NEWSLETTER AND TO APPROVE ANY ACTION**

Resolved that the Autumn Newsletter, as circulated, be approved.  
The Town Clerk will circulate the Newsletter to outlets in Westhoughton.

**TC111/2021 DISCUSSION ON THE NAMING OF NEW STREETS AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the following new street names:

- (a) Land off Collingwood Way, Westhoughton – Leigh Meadow
- (b) Land at Lee Hall, Westhoughton – Grand Junction Way, Chequerbent Green, Lee Gate, Lee Hall Place, West Halt Drive, Farmfield Avenue, Farmstead Drive
- (c) Newfield Court – 4 Newfield Court

**TC112/2021 DISCUSSION ON THE APPROVAL OF ITEMS FOR THE CHRISTMAS LIGHTS/DISPLAYS AND TO APPROVE ANY ACTION**

Resolved that the following items be approved by the Town Council:

- (a) Siting, dismantling, electricity checks, energy fee of the Christmas Displays £5,100
- (b) Siting of Crib £520 approx.
- (c) Christmas Tree for Market Hall was not approved as this is a business

The Town Clerk will obtain sponsorship

**TC113/2021 DISCUSSION ATTACKS BY LARGE GROUPS  
YOUTHS/YOUNG ADULTS  
ON MEMBERS OF THE PUBLIC ON MARKET STREET AND THE  
POLICE RESPONSE TIMES TO THESE EVENTS AND TO  
APPROVE ANY ACTION**

Resolved that the Town Clerk write to the G.M. Police about the incidents and invite Westhoughton Policing Team members to a future meeting.

**TC114/2021 TO APPROVE THE BANK RECONCILIATIONS FOR  
1/7/2021 – 30/7/2021 AND 1/8/2021 – 6/9/2021**

Resolved that the Bank Reconciliations for 1/7/2021 – 30/7/2021 and 1/8/2021 – 6/9/2021, as circulated, be approved.

**TC115/2021 REVIEW OF RAIL PLANTERS, BEEHIVE PLANTERS AND LAMP  
STANDARD PLANTERS AND TO APPROVE ANY ACTION**

This item was deferred.

Cllr Cox left the meeting at 8.15 p.m.

**TC116/2021 DISCUSSION ON POTENTIAL SITES IN WESTHOUGHTON FOR  
VOLUNTEERS TO PLANT BULBS ETC. AND TO APPROVE ANY  
ACTION**

This item was deferred.

**TC117/2021 DISCUSSION ON THE APPROVAL OF THE WESTHOUGHTON  
TOWN COUNCIL HEALTH & SAFETY POLICY AND TO APPROVE  
ANY ACTION**

Resolved that the Westhoughton Town Council Health & Safety Policy, with amendments, be approved.

Cllr Morgan left the meeting at 8.30 p.m.

**TC118/2021 DISCUSSION ON THE PURCHASE OF A COLOUR LASER INKJET  
PRINTER FOR THE TOWN CLERK AT AN APPROXIMATE COST OF  
£270 AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the purchase of a colour laser inkjet printer at an approximate cost of £270.

## **TC119/2021 TO APPROVE ACCOUNTS FOR PAYMENT**

Resolved that the Town Council approve the payment of the following accounts:

			£
AP29	C Morris	Spectacles	169.00
	Salaries & H.M.R.C. payments		2,300.60
AP33	ADT Fire & Security	CCTV Maintenance	1,262.96
DC	Land Registry	Plan – United Reformed Church	23.94
DD	Talktalk	July telephone & internet	29.00
DD	Talktalk	August telephone & internet	22.63
DD	Zoom	Zoom Fee	14.39
	Bank Charges		7.00
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	TOTAL		£3,829.52
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The payment to ADT Fire & Security is in accordance with the Local Government Rating Act 1997 S31.

## **TC120/2021 TO RECEIVE A REPORT FROM THE TOWN CLERK**

1. Letter – Nomination for an asset of community value
2. Hulton Park Community Liaison Group Minutes
3. Town Clerk arranged the siting of the Red Ensign – 3<sup>rd</sup> September, 2021

## **TC121/2021 DATE OF NEXT TOWN COUNCIL MEETING**

Planning and Finance & General Purposes Committee Meeting and Town Council Meeting Monday, 11th, October, 2021.

The meeting closed at 9.10 p.m.