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**INDEPENDENT EDUCATION APPEALS PANEL – APPEAL AGAINST REFUSAL FOR ADMISSION INTO A
PRIMARY SCHOOL IN SEPTEMBER 2021**

GUIDANCE NOTES:

- 1. COMPLETE THIS FORM IN BLACK INK OR BLACK PEN USING BLOCK CAPITALS**
- 2. PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD AND FOR EACH SCHOOL**
- 3. WHEN COMPLETED SEND THIS FORM TO - THE CLERK TO THE INDEPENDENT APPEALS PANEL
C/O DEMOCRATIC SERVICES, CHIEF EXECUTIVES' 1 DEPARTMENT, 2ND FLOOR, TOWN HALL,
BOLTON, BL1 1RU, OR EMAIL TO DEMOCRATICSERVICES@BOLTON.GOV.UK**

I wish to exercise my right to appeal against the decision of the Local Authority/Admission Authority School to refuse my request for the admission of my child(ren) to the school of my choice.

NAME OF SCHOOL YOU ARE APPEALING FOR:			
FULL NAME OF PUPIL		First Name(s):	Last Name:
DATE OF BIRTH	D _____ M _____ Y _____	MALE / FEMALE	
PRESENT OR PREVIOUS NURSERY:			
Has your child got an Education, Health & Care Plan?		YES / NO	
DETAILS OF ALL OTHER CHILDREN <u>UNDER 16 YEARS OF AGE:</u>			
Forename(s)	Surname	Date of Birth	School (if any)
Please Note: If English is not your first language, you will need to bring someone to the appeal hearing that can interpret for you. If this is not at all possible please phone 01204 331126 and we will try to arrange an interpreter for you.			
CONTACT DETAILS			
NAME OF PARENT(S)/CARER(S) Mr/Mrs/Ms/Miss/Dr :			
ADDRESS:			
			Postcode:
BEST DAYTIME TELEPHONE NUMBER:			
Parent/Carer Declaration (this must be signed in all cases) I declare that all the information which I have provided to support this application for admission to primary school in September is correct and complete. I understand that any school place offered on the basis of fraudulent or intentionally misleading information may be withdrawn. I also consent to this information being shared with the Independent School Admission Appeals Panel Members, the school you are appealing for and other officers involved in the process.			
Signed:			Date:

Regulations limit the size of an infant class to 30 pupils per schoolteacher and in Bolton the published admission limit for each school reflects this (i.e. 30, 45, 60). Only in very limited circumstances can admission over the limit be permitted.

The independent appeal panel will only be able to consider allowing your appeal if you can provide evidence that

1. The admission of an additional child would not breach the infant class size limit; or
2. It finds that the admission arrangements did not comply with admission law or were not correctly and impartially applied, and the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied; or
3. It decides that the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case (The threshold for this is high and the School Admission Appeals Code Section 4 4.10 suggests that this would be where it was *"beyond the range of reasonable responses open to a reasonable decision maker or which is so outrageous.....no sensible person who had applied his mind to the question could have arrived at it"*)

With this in mind you must indicate below which section of the legislation your appeal is made under and provide evidence to support that.

If you are unable to provide any evidence to support that the admission authority has breached the Code and they can find no evidence of that then the independent Appeal Panel must refuse your appeal at the first stage.

Continue on separate sheets if required