

**WESTHOUGHTON TOWN COUNCIL**

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
AND TOWN COUNCIL MEETING**

**14 DECEMBER 2020**

**(REMOTE ZOOM MEETING)**

**PLANNING MEETING**

**PRESENT:** Town Mayor Cllr D A Wilkinson,  
Deputy Town Mayor Cllr Mrs A B Eckersley-Fallon and Councillors  
R M Brennan, M Cox, Miss R S M Fairhurst,  
Mrs C H Kirkman, N Maher, Miss D J McGeown, A Price, C Reilly,  
Mrs L M Reilly and A Younge.  
Town Clerk.

**ALSO PRESENT:** Members of the public.

Cllr D A Wilkinson chaired the meetings.

**PFGP76/2020 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT  
REASONS**

Cllrs D J Bullock – Personal Commitment, Miss M Maley – I.T. issue and  
Mrs A M Seddon – work.

**PFGP77/2020 TO READ THE NOTICE CONVENING THE MEETING**

The Chairman, Cllr D A Wilkinson, read the notice convening the meeting.

**PFGP78/2020 TO RECORD DECLARATIONS OF INTEREST IN  
ANY ITEM TO BE DISCUSSED**

Cllr D A Wilkinson declared an interest in Agenda Item No.P9 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider his decision at a Bolton Council Planning Committee, if additional information is presented.

**PFGP79/2020 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME  
RELATING TO TOWN COUNCIL ACTIVITIES AND  
ITEMS WITHIN ITS POWERS**

Cllr Speight asked to be recorded as present as a member of the public when he attends Planning and Finance & General Purposes Committee Meetings as an observer because he is not a member of the Committee.

**PFGP80/2020 THE PARTICIPATION OF THE PROJECT MANAGER FOR  
PLAY & YOUTH SERVICE RE A GRANT TOWARDS THE COST  
OF GET ACTIVE WESTHOUGHTON YOUTH PROJECT**

The Project Manager reported on the Get Active Westhoughton Youth Project From April, 2020 – date and presented the proposed costings for the 2021-2022 project.

**PFGP81/2020 DISCUSSION ON THE APPROVAL OF A GRANT TOWARDS THE  
COST OF GET ACTIVE WESTHOUGHTON YOUTH PROJECT  
AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £29,810 towards the cost of Get Active Westhoughton Youth Project 2021-2022.

This is in accordance with the Miscellaneous Provisions Act 1976 Section 19 (d).

**PFGP82/20 PRESENTATION BY A BOLTON LADS & GIRLS CLUB OFFICIAL  
ON THE 2020-2021 OUTREACH AND DETACHED SERVICE  
PROJECT AND THE FUNDING REQUIREMENTS FOR THE  
2021-2022 PROJECT**

The Bolton Lads & Girls Club Official reported on the Bolton Lads & Girls Club Outreach and Detached Service Project from April, 2020 – date and presented the proposed costings for the 2021-2022 project.

**PFGP83/20 DISCUSSION ON THE APPROVAL OF A GRANT FOR THE  
BOLTON LADS & GIRLS CLUB OUTREACH AND DETACHED  
SERVICE PROJECT 2021-2022 AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £13,842 towards the cost of the Bolton Lads & Girls Club Outreach and Detached Service Project 2021-2022.

This is in accordance with the Miscellaneous Provisions Act 1976 Section 19 (d).

**PFGP84/2020 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO  
APPROVE ANY ACTION**

**(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS**

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

A member of the public and a former Town Councillor gave notice to speak on Planning Application number 09729/20.

09708/20 The Town Council supports the application

09714/20 The Town Council supports the application

09716/20 The Town Council supports the application

09684/20 The Town Council supports the application

- 09669/20 The Town Council supports the application with conditions attached to improve tree screening, protect the footpath, ensure that pieces of waste materials do not blow off into the atmosphere, ensure hours of operation are appropriate to protect residents from noise
- 09750/20 The Town Council supports the application
- 09729/20 The Town Council requested that the Bolton Council Planning Committee or the Planning Officer determine the application after a site visit and expressed concern that the property size increases from 3 bedrooms to 6 bedrooms which would not be in keeping with the neighbouring properties, the view of neighbours would be infringed, neighbours do not agree with the boundary line on the plan, the proposal breaches open space on the South side of Turner Street and the majority of the development is in Green Belt
- 09794/20 The Town Council supports the application
- 09813/20 The Town Council raised objection because the development is in Green Belt and it requests that the Bolton Council Planning Committee or the Planning Officer determine the application
- 09905/20 The Town Council noted the substitution of house types on Plots 1 and 2
- 09901/20 The Town Council commented that the property is in a residential street and the proposal would create a nuisance for residents due to noise, smell, and hours of operation, and residents currently have to take refuse bins to outside No. 10 Wilbraham Street

**(b) DISCUSSION ON PLANNING APPEALS**

Nil.

**(c) TO NOTE PLANNING DECISIONS**

Resolved that the Planning Decisions, as circulated, be received and noted.

**PFGP85/2020 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 9<sup>TH</sup> NOVEMBER, 2020**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 9<sup>th</sup> November, 2020 as circulated, be approved.

**PFGP86/2020 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

Monday, 11<sup>th</sup> January, 2021.

## **TOWN COUNCIL MEETING**

Cllr Speight joined the meeting.

### **TC91/2020 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 9<sup>TH</sup> NOVEMBER, 2020**

Resolved that the minutes of the Town Council Meeting, held on Monday, 9<sup>th</sup> November, 2020, as circulated, be approved.

### **TC92/2020 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 9<sup>TH</sup> NOVEMBER, 2020**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 9<sup>th</sup> November, 2020 as circulated, be approved.

### **TC93/2020 DISCUSSION ON NOMINATIONS FOR TOWN COUNCIL AWARDS AND TO APPROVE ANY ACTION**

This item was deferred because some Town Councillors were unable to open the supporting documents in their folders.

The Environmental Award Nomination Poster will be re-circulated.

### **TC94/2020 DISCUSSION ON THE AUDIT REPORT FOR THE AUDIT OF THE TOWN COUNCIL ACCOUNTS 1<sup>ST</sup> APRIL, 2020 – 30<sup>TH</sup> SEPTEMBER, 2020 AND TO APPROVE ANY ACTION**

Resolved that the Audit Report for the audit of the Town Council Accounts 1<sup>st</sup> April, 2020 – 30<sup>th</sup> September, 2020, as circulated, be approved.

### **TC95/2020 TO APPROVE THE QUARTERLY ACCOUNTS FOR THE PERIOD 1<sup>ST</sup> APRIL, 2020 – 30<sup>TH</sup> SEPTEMBER, 2020**

The auditor had audited 2 x 3 months accounts.

Resolved that the Quarterly Accounts for the period 1<sup>st</sup> April, 2020 – 30<sup>th</sup> September, 2020, as circulated, be approved.

### **TC96/2020 DISCUSSION ON THE SAVINGS & EFFICIENCIES REVIEW OF NEIGHBOURHOOD SERVICES AND TO APPROVE ANY ACTION**

The Savings & Efficiencies Review of Neighbourhood Services was discussed by the Town Council.

Resolved that the Town Clerk express concern about some items which will impact on Westhoughton and obtain a costing for the planting, maintenance and watering of beehive planters and rail planters in the Westhoughton Town Centre.

### **TC97/2020 DISCUSSION ON THE REPORT OF PROGRESS ON MANAGEMENT OF WESTHOUGHTON LOCAL NATURE RESERVES 2019-20 AND TO APPROVE ANY ACTION**

Resolved that the Town Clerk thank the Tree & Asset Officer for the report and ask him to look at improving the steps at Dorket Close in the 2021-2022 programme.

**TC98/2020 TO APPROVE THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2020 AND THE EXTERNAL AUDITOR REPORT AND CERTIFICATE FROM PFK LITTLEJOHN LLP, THE EXTERNAL AUDITOR**

Resolved that the Town Council approve the Annual Governance & Accountability Return for the year ended 31<sup>st</sup> March, 2020 and the External Auditor Report and Certificate from PFK Littlejohn, the external auditor.

**TC99/2020 TO APPROVE THE BANK RECONCILIATION FOR 1/11/20 – 30/11/20**

Resolved that the Bank Reconciliation for 1/11/20 – 30/11/20 as circulated, be approved.

**TC100/2020 DISCUSSION ON THE PAYMENT OF DAISY HILL IN BLOOM ITEMS TOTALLING £34.94 AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the payment of Daisy Hill in Bloom items totalling £34.94..

This is in accordance with the Local Government Act 1972 S144.

**TC101/2020 DISCUSSION ON NAMING AND NUMBERING AT THE PENNINE MEWS DEVELOPMENT AND TO APPROVE ANY ACTION**

The Town Council noted the suggested name and number:

1-9 Pennine Mews, and made no comment.

**TC102/2020 CONSULTATION ON STANDARDS MATTER 2 AND TO APPROVE ANY ACTION**

The Town Council noted the consultation document.

Resolved that the Town Clerk ask N.A.L.C. to compile and submit a report.

### TC103/2020 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £5,430.97.

			£
AP44	ADT Fire & Security	CCTV Repairs	926.40
AP45	V Swinburne	D.H.I.B. Items	300.00
AP47	C Morris	Re-imbusement 120 large poppies & 2 x Poppy Wreaths	650.00
AP48	Parsons Royle & Co	Audit Fee	129.60
	Salaries & H.M.R.C. payment		2,301.29
AP52	ADT Fire & Security	CCTV Repair	295.20
AP53	V Swinburne	D.H.I.B. Item	34.94
AP54	PKF Littlejohn LLP	Annual Audit Fee	480.00
DD	C Morris	Re-imbusement Zoom Payment	14.39
DD	Talktalk	Internet & telephone	35.57
DD	Talktalk	Internet & telephone	27.58
DC	Beech Hall Farm	Christmas Tree – Market	69.00
DC	Cash	Petty Cash	160.00
	Bank Charges		7.00
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	TOTAL:		5,430.97
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The payments to ADT Fire & Security are in accordance with the Local Government Rating Act 1997 Section 31. The payments to V Swinburne and Beech Hall Farm are in accordance with the Local Government Act 1972 S144.

### **TC104/2020 TO RECEIVE A REPORT FROM THE TOWN CLERK**

The following correspondence was noted by the Town Council:

1. Email Andrew Smith – Update of Miry Lane renovation  
Resolved that the Town Clerk thank Mr Smith for obtaining additional funding for improving a section of Miry Lane
2. Email George Davies – Interim figure for Westhoughton Poppy Appeal 2020
3. The Rainbow bench has now been sited in Ditchfield Garden

### **TC105/2020 DATE OF NEXT TOWN COUNCIL MEETING**

Monday, 11<sup>th</sup> January, 2021

An extra meeting may be required in January, 2021 for discussion of the Budget and Precept.

The meeting closed at 8.45 p.m.