

WESTHOUGHTON TOWN COUNCIL

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING
AND TOWN COUNCIL MEETING**

11TH JANUARY 2021

(REMOTE ZOOM MEETING)

PLANNING MEETING

PRESENT: Town Mayor Cllr D A Wilkinson,
Deputy Town Mayor Cllr Mrs A B Eckersley-Fallon and Councillors R M Brennan, M Cox,
Miss R S M Fairhurst, Mrs C H Kirkman, N Maher, Miss D J McGeown, A P Morgan,
A Price, Mrs A M Seddon, C Reilly, Mrs L M Reilly and A Younge.

ALSO PRESENT: Member of the public.

PFGP1/2021 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS
Councillors Bullock - Personal Commitment, Hewitt - work and Miss Maley - I.T. problem.

PFGP2/2021 TO READ THE NOTICE CONVENING THE MEETING
The Chairman, Cllr D A Wilkinson, read the notice convening the meeting.

PFGP3/2021 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED
Cllr D A Wilkinson declared an interest in Agenda Item No. P5 - To Discuss Planning and Development Matters and to Approve Any Actions because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider his decision at a Bolton Council Planning Committee, if additional information is presented.

PFGP4/2021 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION

(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

09939/20 The Town Council supports the application

09989/20 The Town Council was concerned at potential parking problems and requested that the Bolton Council Planning Committee or the Planning Officer determine the application

09976/20 The Town Council supports the application

09992/20 The Town Council supports the application

10024/20 The Town Council supports the application

09980/20 The Town Council supports the application

(b) DISCUSSION ON PLANNING APPEALS

Nil

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

PFGP5/2021 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 14TH DECEMBER, 2020

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th December, 2020, as circulated, be approved.

PFGP6/2021 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Monday, 8th February, 2021 (Dependent on the Coronavirus lockdown and the Town Clerk regaining access to her office)

TOWN COUNCIL MEETING

Cllr Speight joined the meeting.

TC1/2021 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY, 14TH DECEMBER, 2020

Resolved that the minutes of the Town Council Meeting, held on Monday, 14th December, 2020, as circulated, be approved.

TC2/2021 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 14TH DECEMBER, 2020

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th December, 2020, as circulated, be approved.

TC3/2021 DISCUSSION ON TOWN COUNCIL NOMINATIONS FOR TOWN COUNCIL AWARDS

(a) CIVIC AWARD AND HAROLD DANIELS MEMORIAL TROPHY

Cllrs D A Wilkinson, Mrs A B Eckersley-Fallom, Miss R S M Fairhurst, A Price, Miss DJ McGeown and the Town Clerk declared interests as they all know the nominees. Resolved that David Kaye and Mrs L J Winrow-Baker each receive a Civic Medal, plus each will keep the Harold Daniels Memorial Trophy for 6 months and it will then be returned to the Town Clerk.

(b) YOUNG CITIZEN OF THE YEAR AWARD

There was no support for the Young Citizen of the Year nomination.
Proposed and seconded that the nominee receive a Certificate of Achievement,
A vote was taken as follows:
Against the proposal - Cllrs D A Wilkinson,
Mrs A B Eckersley-Fallon, M Cox, Miss R S M Fairhurst, Mrs C H Kirkman,
N Maher, Miss D J McGeown, A P Morgan, A Price, Mrs A M Seddon, C Reilly,
Mrs L M Reilly, J Speight and A Younge.

In favour of the proposal - R M Brennan

The Town Clerk asked for clarification because Cllr Speight had made the proposal with Cllr Brennan seconding. Cllr Speight changed his vote. The proposal was lost.

(c) ENVIRONMENTAL AWARD

There were no nominations

TC4/21 DISCUSSION ON THE TOWN COUNCIL BUDGET FOR 2021-2022 AND TO APPROVE ANY ACTION

The Town Clerk had circulated the Town Council Budget for 2021-2022 on 29th December, 2020 and there had been no requests for amendments from Town Councillors. A vote was taken and Councillors voted as follows:

In favour of the Town Council Budget 2021-22 - Cllrs D A Wilkinson,
Mrs A B Eckersley-Fallon, M Cox, Miss R S M Fairhurst, Mrs C H Kirkman,
N Maher, Miss D J McGeown, A P Morgan, A Price, Mrs A M Seddon, C Reilly,
Mrs L M Reilly and A Younge.

Against the Town Council Budget 2021-22 - Cllrs R M Brennan and J Speight,

Resolved that the Town Council Budget for 2021-2022, as circulated, be approved.

TC5/2021 TO APPROVE THE TOWN COUNCIL PRECEPT FOR 2021-2022

A vote was taken on the Town Council Precept for 2021-2022 and Town Councillors voted as follows:

In favour of the Town Council Precept for 2021-2022 - Cllrs D A Wilkinson,
Mrs A B Eckersley-Fallon, M Cox, Miss R S M Fairhurst, Mrs C H Kirkman,
N Maher, Miss D J McGeown, A P Morgan, A Price, Mrs A M Seddon, C Reilly,
Mrs L M Reilly, A Younge, R M Brennan and J Speight.

Resolved that the Town Council approve a Precept of £149,595 for the 2021-2022 Financial Year.

TC5/2021 DISCUSSION ON THE CALENDAR OF MEETING JANUARY - MAY, 2021 AND TO APPROVE ANY ACTION

Resolved that the Calendar of Meetings 2021-2022, as circulated, be approved, subject to Coronavirus restrictions.

TC6/2021 REVIEW OF FINANCIAL REGULATIONS

The Town Council noted the addition of a Business Debit Card.

Resolved that Financial Regulations, as circulated, be approved.

TC7/2021 REVIEW OF STANDING ORDERS

There were no alterations to Standing Orders.

Resolved that Standing Orders, as circulated, be approved.

TC8/2021 CONSULTATION ON BOLTON COUNCIL'S BUDGET PLANS AND TO APPROVE ANY ACTION

The Consultation Document was noted by the Town Council.

TC9/2021 TO APPROVE THE BANK RECONCILIATION UP TO 31ST DECEMBER, 2020

Resolved that the Bank Reconciliation up to 31st December, 2020, as circulated, be approved.

TC10/2021 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that the Town Council approve the payment of the following Accounts for Payment:

| | | | £ |
|--------|--------------------------|--------------------------|-----------|
| AP65 | ADT Fire & Security | CCTV Maintenance | 1,262.96 |
| AP66 | Bolton Council | Siting of bench | 204.00 |
| | Salaries & HMRC Payment | | 2,015.09 |
| AP59 | Bolton Council | Lottery Licence Renewal | 20.00 |
| AP60 | Bolton Council | Get Active Youth Project | 7,325.00 |
| AP61 | Bolton Lads & Girls Club | BLGC Outreach & Detached | 3,460.00 |
| AP62 | Canon | Photocopier Lease | 153.22 |
| AP63 | C Morris | Re-imburement Zoom Fee | 14.39 |
| DD | Zoom | Zoom Fee | 14.39 |
| DD | Talktalk | Internet & telephone | 28.67 |
| | Bank Charges | | 7.00 |
| | | | ----- |
| TOTAL: | | | 14,504.72 |
| | | | ----- |

The payment to ADT Fire & Security was in accordance with the Local Government Rating Act 1997 Section 31. The payments for the Get Active Youth Project and the BLGC Outreach & Detached Project are in accordance with the Miscellaneous Provisions Act 1976 S19(d). The payment for the siting of the bench was in accordance with Section 137 of the Local Government Act 1972.

TC11/2021 TO RECEIVE A REPORT FROM THE TOWN CLERK

Nil

TC12/2021 DATE OF NEXT TOWN COUNCIL MEETING

Monday 8th February, 2021 (Dependent on the Coronavirus lockdown and the Town Clerk regaining access to her office).

The Meeting closed at 7.50 p.m.