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WESTHOUGHTON TOWN COUNCIL

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING
AND TOWN COUNCIL MEETING**

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TOWN COUNCIL MEETING** on **MONDAY, 11th JANUARY, 2021** at **7.00 P.M.** via **ZOOM MEETING MEETING I.D. 85942143469** **PASS CODE 722981**

4th January, 2021

Christine Morris
Clerk to the Council

AGENDA

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

1. To receive apologies for absence and to accept reasons.
2. To read the notice convening the meeting.
3. To record Declarations of Interest from members in any item to be discussed.
4. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION

5. To discuss Planning & Development Matters and to approve any action (lists enclosed):

(a) Town Council's comments on Planning Applications

- 09939/20 93 Market Street, Westhoughton
Retention of single storey rear extension to form canopy over outdoor seating area together with storage shipping container for use as an outside kitchen
- 09989/20 Absolute Concrete Ltd, James Street, Westhoughton
Change of use from industrial, storage or distribution (Class B1C & BB) on units 1-7 James Street to assembly and leisure (Class E, B1C & BB) to units 1 & 2
- 09976/20 18 Chantry Close, Westhoughton
Erection of single storey side and rear extension
- 09992/20 15 Pewfist Green, Westhoughton
Erection of a single storey extension at side together with first floor extension over existing garage

10024/20 Heaton Dene, Chorley Road, Westhoughton
Erection of first floor side and first floor rear extensions together
with alterations to roof

09980/20 40 Cherwell Road, Westhoughton
Demolition of existing conservatory and erection of single storey
extension at rear

(b) Discussion on Planning Appeals
Nil

(c) To note Planning Decisions

6. To accept the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th December, 2020.
7. Date of the next Planning and Finance & General Purposes Committee Meeting.

TOWN COUNCIL MEETING

1. To accept the minutes of the Town Council Meeting, held on Monday, 14th December, 2020.
2. To accept the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th December, 2020.
3. Discussion on nominations for Town Council Awards and to approve any action:
 - (a) Civic Award and Harold Daniels Memorial Trophy - two
 - (b) Young Citizen of the Year Award - One
 - (c) Environmental Award Civic Awards – Nil
4. Discussion on the Town Council Budget for 2021-2022 and to approve any action. (Circulated to Councillors 29/12/20)
5. To approve the Town Council Precept for 2021-2022. (Circulated to Councillors 29/12/20)
6. Discussion on the Calendar of Meetings January – May, 2021 and to approve any action.
7. Review of Financial Regulations.
8. Review of Standing Orders.
9. Consultation on Bolton Council's Budget Plans and to approve any action.
10. To approve Bank Reconciliations up to 31st December, 2020.

11. To approve Accounts for payment
12. To receive a report from the Town Clerk (NIL).
13. Date of the next Town Council Meeting.