******Title: Mandatory Update(Blended Refresher)** **(**Previously known as:-Mandatory Practical Refresher L2 (Moving & Handling People, Hoist Awareness and Safe Use of Equipment & Infection Prevention Control)

 **Learning and Development**

**Audience:** This course is essential and is aimed atstaff who have a responsibility for moving and positioning/ hoisting people as part of their job role.

 **For delegates who have completed the individual full training courses previously & need the Refresher. Please Note – Now Part- Me Learning Training (Theory) - Moving and Positioning Individuals and Infection Prevention Control- certificates gained, MUST be shown on the ½ day Practical Session- which covers Moving and Positioning and Hoist. Please wear suitable clothing and footwear for this practical session. Me Learning courses must be within 3 months prior to the practical course.**

**Date:**  **Time:**

13th April 2023 9.30-12.30 pm

11th May 2023 1.00- 4.00 pm

15th June 2023 9.30-12.30pm

20th July 2023 9.30- 12.30pm

17th August 2023 9.30- 4.30pm

21st September 2023 9.30- 12.30pm

19th October 2023 9.30- 4.30pm

23rd November 2023 9.30-12.30pm

14th December 2023 9.30- 12.30pm

25th January 2024 9.30- 12.30 pm

22nd February 2024 9.30 – 12.30 pm

14th March 2024 9.30 – 12.30 pm

 ***You only need to attend one date***

**Venue: Independent Living Service Adelaide Street BL3 3NY**

**Facilitator:** TLC

**Objectives:** By the end of this workshop you should be able to:

* Demonstrate the importance of safe manual handling Identify the meaning of a TILE assessment
* Identify controversial moving and handling techniques
* Identify appropriate legislation around the safe use of equipment
* List visual checks which need to be undertaken prior to using equipment
* Identify how to report faulty / broken equipment

**Price Internal Staff:** No Charge **Price External Staff:** £48.00 inc. VAT \* plus £20 if you need a Me Learning

 Licence

**Booking Info:** For the Bolton Council staff, please book your place via Oracle self-service. All other delegates, please use this link to complete a [nomination form.](https://forms.office.com/r/ciMc6PLBYj) Alternatively scan the QR code below

If you have mobility issues , please inform us at**Learninganddevelopment@bolton.gov.uk**

**Cancellation:** To cancel your place, please notify the team by email learninganddevelopment@bolton.gov.uk

**External Staff** You must cancel your place at least 2 weeks prior to the course date, otherwise the following charges will apply

 2 weeks or more – No Charge 1-2 weeks prior - £25.00

The week of the training course Full Cost Non-attendance Full Cost

**IMPORTANT** -If your course is free of charge and you cancel within 2 weeks or do not attend, you will be charged £25.00

