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 **Learning and Development**

**Title: Recognising & Responding to Abuse Including Mental Capacity Act 2005**

**Audience:** All frontline support staff

 **Date: Time:**

Course 1 22nd May 2023 1.30am – 4.30pm

Course 2 10th July 2023 9.30am –12.30pm

Course 3 11th September 2023 9.30am –12.30pm

Course 4 13th November 2023 9.30am –12.30pm

Course 5 8th January 2024 9.30am – 12.30pm

**Venue: Online Microsoft Teams**

**Facilitator:** TLC

**Objectives:** By the end of this session you should be able to:

* Define safeguarding and their role in safeguarding Adults.
* Recognise an adult potentially in need of Safeguarding and take action appropriate to your role.
* Recognise the procedures for making a “Safeguarding Alert”
* Define dignity and respect when working with individuals.
* Identify policy, procedures and legislation that support Safeguarding Adults activity.
* Explain how capacity is assessed and best interests decisions made in relation to everyday decisions.

**Price Internal Staff:** No Charge

**Price External Staff:** £30.00 inc.VAT

**Booking Info:** For the Bolton Council staff, please book your place via Oracle self-service. All other delegates, please use this link to complete a [nomination form.](https://forms.office.com/r/ciMc6PLBYj) Alternatively scan the QR code below

**Cancellation:** To cancel your place, please notify the team by email Learninganddevelopment@bolton.gov.uk

**External Staff** You must cancel your place at least 2 weeks prior to the course date, otherwise the following charges will apply

 2 weeks or more – No Charge 1-2 weeks prior - £25.00

The week of the training course Full Cost Non-attendance Full Cost

**IMPORTANT** -If your course is free of charge and you cancel within 2 weeks or do not attend, you will be charged £25.00

