

# Application for Permission to Deposit a Skip on the Highway



The Highways Act 1980 Section 139, 140 & 140a  
The Local Authorities (Transport Charges) Regulations 1998

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**THIS FORM IS ONLY FOR SKIP OWNERS NOT ON THE COUNCILS SKIP REGISTER**

**TO BE COMPLETED BY SKIP COMPANIES / OPERATORS ONLY**

Please read the conditions of this licence set out overleaf before completing this application form. Complete the following information in block capitals and return the form to the address above.

No builders skip or enclosed container shall be deposited on the highway without confirmation in writing that the licence has been authorised

## Proposed Location

Address

Postcode

Location

Front

Side

Rear

(please tick)

Skip or container to be placed on

Carriageway

Verge

Footway\*

(please tick)

\*Footway will only be considered in exceptional circumstances

Site conditions  
(please tick)

Traffic sensitive road

Within 15 metres of a road junction

On a road with parking restrictions, inc bays, zig-zags, lines etc

## Applicant Details

Company / Organisation

Applicant Name

Address

Postcode

Phone (Day)

Phone (Night)

Email


## Length of Time

For how long will the skip be placed on the highway?

Start Date

End Date

No. of Days

## Declaration

I/We hereby apply to Bolton Council for permission to deposit a builders skip or enclosed container on the public highway at the location stated above, and hereby agree to comply with the requirements of Section 139 of The Highways Act 1980 along with the terms and conditions set out within the Council's 'Code of Practice for the 'Placing of Skips on the Highway' 4th Edition, which I/We have acknowledged to have carefully read and which is outlined overleaf.

Signed

Print Name

Date

The current costs for this licence can be found at: <https://www.bolton.gov.uk/highway-pavement/skip-licence>

**CONDITIONS OF LICENCE**  
**Under The Highways Act 1980 Section 139, 140 & 140a**

1. General  
In accordance with Section 139 of The Highways Act 1980, a builders skip or enclosed container cannot be deposited on the highway without the permission of the highway authority, in this case Bolton Council. If permission is granted to deposit a builders skip or enclosed container on the highway, it will be given on the understanding that the skip company or operator complies fully with the requirements of Section 139 of The Highways Act 1980, along with the conditions set out within the Council's 'Code of Practice for the Placing of Skips on the Highway' 4th Edition, which are outlined below.
2. Siting
  - a) A builders skip or enclosed container shall be placed with its longer side parallel and near to the kerb edge (channel) of the carriageway.
  - b) Where more than one builders' skip or enclosed container is deposited on the highway at any one time, the skips or containers shall be deposited as closely as possible to each other.
  - c) Builders' skips or enclosed containers shall not be deposited on adopted footways without prior agreement.
3. Dimensions  
Normally only 'trapezoidal' builders' skips or low sided skips measuring less than 3m in length by 2m in width will be suitable for use on the highway. Builders' skips with dimensions larger than 5m in length by 2m in width will not be permitted without express approval, this also includes enclosed containers.
4. Colour & Markings
  - a) The ends of each builders skip shall be coloured yellow.
  - b) The ends of each builders skip or enclosed container shall be fitted with vertical markings in accordance with 'The Builders Skips (Markings) Regulations 1984'.
  - c) The builders skip shall be clearly marked with the owner's name and telephone number.
5. Lighting & Guarding
  - a) Each builders skip or container shall be guarded by 3 traffic cones in an oblique line on the approach side of the skip or container. Where two or more skips are less than 2m apart they shall be guarded as one skip.
  - b) During the hours of darkness a warning lamp shall be placed on each corner of the skip (or end corners for more than one skip) and a warning lamp between each pair of cones on the approach.
6. Care & Disposal of Contents
  - a) No builders skip whilst deposited on the highway shall contain any flammable, explosive, noxious or dangerous material or any material likely to putrefy, or which otherwise is, or is likely to become a nuisance to users of the highway.
  - b) All reasonable care shall be taken to prevent materials from spilling out of the builders skip. Any overspill shall be immediately removed from the highway and measures taken to prevent dust pollution.
  - c) Builders' skips shall be removed and emptied as soon as is practicable and in any case not later than one working day after it has been filled.
  - d) No builders skip or enclosed container shall remain on the highway outside the specified period of permission on the licence.
  - e) Upon removal of the builders skip the highway shall be left in a clean and tidy condition.
7. Public Liability Insurance  
The skip owner or operator must be covered by Public Liability Insurance which should be available for inspection - minimum cover to be £3 million. Such insurance must indemnify the Highway Authority from and against all actions, claims, losses and expenses whatsoever in respect of personal injury or damage to property, however caused, arising out of or in any way attributed to the presence of the applicants builders skip or enclosed container.

**IMPORTANT REMINDER**

A builders skip or enclosed container must not be deposited on the highway without prior permission. Retrospective permission will not be granted. All licence conditions must be fully complied with at all times - failure to comply may result in the permission being revoked, the removal of the builders skip or enclosed container and/or instigation of legal action.

**SAFETY WARNING**

If during the hours of darkness a builders skip or enclosed container is reported or found unlit, Bolton Council may light and guard the skip or container and recover all reasonable costs from the skip or container owner or operator.