

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

13TH JANUARY 2020

PRESENT: Councillors Miss R S M Fairhurst, Mrs C H Kirkman, N Maher,
Miss D J McGeown, A P Morgan, Mrs J M Nicholson, Mrs L M Reilly
and Mrs A M Seddon.
Town Clerk.

ALSO PRESENT:

Member of the public.

The Town Council and members of the public observed one minutes silence in respect of Bolton Councillor G Harkin deceased, Mrs R Cox deceased and Mr J Staniforth deceased.

PFGP1/2020 FIRE SAFETY INFORMATION

The Chairman, Cllr N Maher, explained the Fire Safety Procedure.

PFGP2/2020 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Town Mayor Cllr D A Wilkinson and Deputy Town Mayor Cllr Mrs A B Eckersley-Fallon – work, Councillors R M Brennan, Miss M Maley, C Reilly and Mrs M E M O’Riordan – Personal Commitments and D J Bullock, M Cox and TJ Hewitt – Meetings.

PFGP3/2020 TO READ THE NOTICE CONVENING THE MEETING

The Chairman, Cllr N Maher, read the notice convening the meeting.

PFGP4/2020 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

There were no Declarations of Interest.

PFGP5/2020 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no questions.

**PFGP6/2020 TO DISCUSS PLANNING & DEVELOPMENT MATTERS
AND TO APPROVE ANY ACTION**

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Application are placed before the Bolton Council Planning Committee:

07420/19 The Town Council raised no objections

07502/19 The Town Council raised no objections

07520/19 The Town Council raised no objections

07549/19 The Town Council raised no objections

07512/19 The Town Council raised no objections

07462/19 The Town Council raised no objections

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

**PFGP7/2020 TO ACCEPT THE MINUTES OF THE PLANNING MEETING OF
THE PLANNING AND FINANCE & GENERAL PURPOSES
COMMITTEE MEETING AND TOWN COUNCIL MEETING, HELD
ON MONDAY, 9TH DECEMBER, 2019**

Resolved that the minutes of the Planning Meeting of the Planning and Finance & General Purposes Committee Meeting and Town Council Meeting, held on Monday, 9th December, 2019, as circulated, be approved.

**PFGP8/2021 DISCUSSION ON DRAFT REVENUE ESTIMATES AND PRECEPT
FOR 2020-2021 AND TO APPROVE ANY ACTION**

The Town Clerk explained the Draft Revenue Estimates and Precept for 2020-2021 and answered questions from the Town Council.

The item was deferred until the January Town Council Meeting.

PFGP9/2020 REVIEW OF POLICY DOCUMENTS:

(a) Equalities Duties Policy

(b) Standing Orders

(c) The Effectiveness of the System of Internal Audit

The above Policy Documents were reviewed and no amendments/alterations were required.

PFGP 10/2020 DISCUSSION ON DOCUMENTS FOR THE APPOINTMENT OF A NEIGHBOURHOOD WATCH LIAISON OFFICER AND TO APPROVE ANY ACTION

- (a) Job Description
- (b) Person Specification
- (c) Job Application
- (d) Job Advertisement at £75 plus VAT
- (e) Contract of Employment

Resolved that the above documents, as circulated, be approved.

PFGP11/2020 DISCUSSION ON THE NAMING OF NEW STREETS AND TO APPROVE ANY ACTION

Resolved that the Town Council supports the naming of the following new streets:
Hartleys Farm, Wingates Lane, Westhoughton:

- (a) Watergate Close
 - (b) Lillie Bank Close
- Land at Bolton Road, Westhoughton:
- (a) Winterbourne Drive
 - (b) Spinney Way
 - (c) Hazeling Way
 - (d) Dimple Still Close
 - (e) Loke Lane

PFGP12/2020 TO APPROVE THE NOMINATION OF THE TOWN MAYOR TO ATTEND THE BUCKINGHAM PALACE GARDEN PARTY

Resolved that the Town Council approve the nomination of the Town Mayor to attend the Buckingham Palace Garden Party.

PFGP13/2020 TO APPROVE THE BANK RECONCILIATION FOR 1/12/19 – 31/12/19

Resolved that the Bank Reconciliation for 1/12/19 – 31/12/19, as circulated, be approved.

PFGP14/2020 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £21,952.72

			£
AP01	Lads & Girls Club	Youth Provision	3,711.00
AP02	ADT Fire & Security	CCTV Maintenance	1,210.90
AP03	Canon	Copier Lease	153.22
AP04	Shiny Music Ltd	Artist – Civic Awards	150.00
AP05	Canon	Copying Fee	68.18
AP06	Bolton Council	LNR Funding	7,000.00
DD	Talktalk	Internet & telephone	33.95
093	Carr's Pasties	Pasties	281.73
094	Sports & Social Club	Room Hire	100.00
095	Rotary Club	Grant	284.09
096	Sports & Social Club	Grant	500.00
097	Friends of Eatock Lodge	Award	50.00
098	Jack Reed	Award	50.00
099	Bolton Council	Get Active Youth Project	7,325.00
100	Tuesday Club	Grant	500.00
101	Wingates Tenants Ass.	Grant	500.00
102	Bolton Council	Lottery Fee	20.00
Bank Charges			14.65
TOTAL			21,952.72

The payments to the Lads & Girls Club and Bolton Council (Get Active Youth Project are in accordance with the Miscellaneous Provisions Act 1976 Section 19 (d).

The payments to Shiny Music and Carr's Pasties are in accordance with the Local Government Act 1972 Section 145.

The payments to Rotary Club, Sports & Social Club (grant), Friends of Eatock Lodge, Jack Reed, Tuesday Club and Wingates Tenants Association are in accordance with the Local Government Act 1972 Section 137.

The payment to Bolton Council (LNR Funding) is in accordance with The Highways Act 1980.

The payment to ADT Fire & Security is in accordance with the Local Government Rating Act 1997 Section 31

PFGP15/2020 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

- (a) Premises Licenses
- (b) Parish & Town Training Courses

PFGP16/2020 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Monday, 10th February, 2020

The meeting closed at 7.45 p.m.

