

Privacy Notice for Prevent/Channel Programme

**DATE Reviewed Nov 2021
V1.0**



Prevent/Channel Programme Bolton

Our core data protection obligations and commitments are set out in the council's **primary** privacy notice at www.bolton.gov.uk

This notice provides additional privacy information for:

- People accessing the Prevent/Channel Programme
- Partners working with Bolton Council

It describes how we collect, use and share personal information about you

- In relation to Prevent/Channel
- the types of personal information we need to process, including information the law describes as 'special' because of its sensitivity

It is important that you read this notice, together with any other privacy information we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information.

The information collected and held will vary dependent on the service used.

Purposes

We collect your personal information for the following purposes:

- To make sure that you are safeguarded from harm;
- Fulfil our legal obligation for the delivery of Prevent/Channel duties which are set out in the Counter-Terrorism and Security Act 2015;
- To maintain records of the support and services we provide;
- To monitor the quality of the support we provide and check how our services are performing overall, for example by requesting your feedback;
- To monitor the number of people being referred into the service and the support they receive.

Categories of personal data

In order to carry out these purposes we collect and obtain:

- Name,
- Date of Birth,
- Address,
- Parent/ guardian/ carer details
- Emergency Contact details,
- Details of any siblings,

The service also uses the following special category personal information:

- race;
- ethnic origin;
- politics;
- religion;
- health;
- sex life; or
- sexual orientation

Legal basis for processing

The legal basis for processing your personal information is:

We will only use your personal data where it is necessary in order to perform our public tasks and duties as a Local Authority (Art 6(1)(e) of the UK General Data Protection Regulation)

In some cases, we may be required to share your information by law (Art 6(1)(c)) or where it is necessary to protect someone in an emergency (Art 6(1)(d)).

We will only use any special category personal data we hold where it is necessary to deliver social care services (Art 9(2)(h)), and where there is a substantial public interest (such as to carry out our statutory or legal duties, for the prevention of crime) (Art 9(2)(g)).

We may also need to use special category data:

- where it is necessary to protect someone in an emergency (Art 9(2)(c))
- where it is necessary for legal cases (Art 9(2)(f))
- where it is necessary for employment purposes (Art 9(2)(b))
- where it is necessary for archiving, research or statistical purposes (Art 9(2)(j))

The processing of personal data for the Prevent/Channel Programme are necessary to meet our legal obligations as set out in the Counter Terrorism and Security Act 2015.

If you fail to provide certain information when requested, we may not be able to perform the contract we have entered into with you or we may be prevented from complying with our legal obligations.

Information sharing/recipients

We may share personal information about you with the following types of organisations:

Police, health agencies, Home Office, immigration, probation, youth offending services, other local authorities, school, college, other departments within the council, housing providers or other relevant agencies, where it is both necessary and appropriate to do so.

We will not normally share your information with organisations other than our partner organisations; however, there may be certain circumstances where we would share without consent such as where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations. Only the minimum information for the purpose will be shared.

As well as information collected directly from you, we also obtain or receive information from other agencies and organisations including:

Police, health agencies, Home Office, immigration, probation, youth offending services, other local authorities, school, college, other departments within the council, housing providers or other relevant agencies, in order to provide our services, or to comply with legal obligations,

Automated Decisions

All the decisions we make about you involve human intervention

Data retention/criteria

We will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by our business requirements.

Rights of individuals

You have certain rights in relation to the council's use of your personal information.

To find out more about how these rights apply in particular circumstances, please refer to our [Guide to exercising your Rights](#) or alternatively visit the Information Commissioner's web site at www.ico.org.uk

If you wish to exercise your rights (as outlined above) or to raise a concern about the handling of your personal information by the council, please contact our Information Governance Team at information.security@bolton.gov.uk

If you are still unsatisfied you should contact **The Information Commissioner's Office** by post at the ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or by telephone: 0303 123 1113

Updates to Privacy Notice

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details.