

WESTHOUGHTON TOWN COUNCIL

TOWN COUNCIL MEETING

28TH OCTOBER 2019

PRESENT: Town Mayor Cllr D A Wilkinson, Deputy Town Mayor Mrs A B Eckersley-Fallon and Councillors Miss R S M Fairhurst, Mrs C H Kirkman, N Maher, Miss M Maley, Miss D J McGeown, A P Morgan, Mrs J M Nicholson, Mrs M E M O’Riordan, C Reilly, Mrs L M Reilly and J Speight.
Town Clerk.

ALSO PRESENT:

Member of the public.

The Town Council and the member of the public observed one minute’s silence in respect of the former Town Mayor, Mrs Jean O Green, deceased.

TC167/2019 FIRE SAFETY INFORMATION

The Chairman, Cllr D A Wilkinson, explained the Fire Safety Procedure.

TC168/2019 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Councillors D J Bullock, M Cox, T J Hewitt – meeting, Mrs A M Seddon – work and Cllr R Brennan – sick.

TC169/2019 TO READ THE NOTICE CONVENING THE MEETING

The Chairman, Cllr D A Wilkinson, read the notice convening the meeting.

TC170/2019 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr D A Wilkinson declared an interest in Agenda Item No. 6 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider his decision at a Bolton Council Planning Committee, if additional information is presented.

Cllr Miss D J McGeown declared an interest in Agenda Item No. 11 – Discussion on the approval of Daisy Hill in Bloom items totalling £231.26 and to approve any action.

TC171/2019 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

Cllr Speight asked a question regarding administration. The Chairman pointed out that the Agenda Item is clearly for members of the public and advised Cllr Speight to see the Town Clerk.

**TC172/2019 TO DISCUSS PLANNING & DEVELOPMENT MATTERS
AND TO APPROVE ANY ACTION**

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

07083/19 The Town Council raised objection because it is concerned at the proposed access to the dwelling

07086/19 The Town Council raised no objections

07072/19 The Town Council raised no objections

07108/19 The Town Council raised no objections

07074/19 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

**TC173/2019 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY, 30th SEPTEMBER, 2019**

Resolved that the minutes of the Town Council Meeting held on Monday, 30th September, 2019, as circulated, be approved by the Town Council.

**TC174/2019 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE &
GENERAL PURPOSES COMMITTEE MEETING HELD ON
MONDAY, 14TH OCTOBER, 2019**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting held on Monday 14th October, 2019, as circulated, be noted by the Town Council.

**TC175/2019 TO APPROVE THE ANNUAL RETURN FOR THE YEAR ENDED
31ST MARCH, 2019 AND THE EXTERNAL AUDITOR REPORT AND
CERTIFICATE FROM P F K LITTLEJOHN LLP, THE
EXTERNAL AUDITOR**

The Town Clerk apologised and explained that the Annual Accounts for the year ended 31st March, 2019 are correct but she had used the incorrect form for the assurances (tick boxes). This had been corrected by e-mail but had been raised in the External Auditor Report..

Resolved that the Annual Return for the Year Ended 31st March, 2019 and the External Auditor Report and the Certificate from P F K Littlejohn LLP, the External Auditor, as circulated, be approved.

TC176/2019 THE APPOINTMENT OF A CROSS PARTY WORKING PARTY/COMMITTEE TO LOOK AT THE JOB ROLE OF HOMEWATCH LIAISON OFFICER

Resolved that Cllrs D J Bullock, N Maher, Mrs M E M O’Riordan and C Reilly be appointed to a cross party working party/committee. A deputy will be allowed if any of the appointed Councillors are unable to attend.

TC177/2019 DISCUSSION ON THE APPROVAL OF DAISY HILL IN BLOOM ITEMS TOTALLING £231.26 AND TO APPROVE ANY ACTION

Resolved that the Town Council approve Daisy Hill in Bloom items totalling £231.26. This is in accordance with Section 144 of the Local Government Act 1972.

TC178/2019 DISCUSSION ON THE APPROVAL OF A FEE OF £500 FOR THE TRANSPORT AND THE SITING OF THE CRIB IN DITCHFIELD GARDEN AND TO APPROVE ANY ACTION

Resolved that the Town Council approve a fee of £500 for the transport and the siting of the crib in Ditchfield Garden. The Town Clerk is to request an itemised invoice. This is in accordance with Section 144 of the Local Government Act 1972.

TC179/2019 DISCUSSION ON THE APPROVAL OF THE INTERNAL AUDIT REPORT FOR THE AUDIT OF THE QUARTERLY ACCOUNTS FOR THE PERIOD 1/7/19 – 30/9/19 AND TO APPROVE ANY ACTION

Resolved that the Internal Audit Report for the audit of the Quarterly Accounts for the period 1/7/19 – 30/9/19, as circulated, be approved.

TC180/2019 TO APPROVE THE QUARTERLY ACCOUNTS FOR THE PERIOD 1/7/19 – 30/9/19

Resolved that the Quarterly Accounts for the period 1/7/19 – 30/9/19, as circulated, be approved.

TC181/2019 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £2,360.23.

Salaries & HMRC Payment		£	2,036.50
088 J Aldred	D.H.I.B. Items		231.26
089 RBL Poppy Appeal	2 x Poppy Wreaths		50.00
DD Talktalk	Internet & telephone account		33.37
Bank Charges			9.10

Total:			2,360.23

The payment to J Aldred is in accordance with Section 144 of the Local Government Act 1972.

TC182/2019 TO RECEIVE A REPORT FROM THE TOWN CLERK

1. Premises Licence Application.

TC183/2019 DATE OF THE NEXT TOWN COUNCIL MEETING

Monday, 25th November, 2019.

The meeting closed at 7.20 p.m.