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| **Course**  **Mandatory** | **Safeguarding Level 1** | | | | **Safeguarding Level 2/3 for Childminders** | | | | **Health Safety & Fire Awareness** | | | | **Paediatric First Aid – Full 12 hrs** | | | |
| **Requirement** | All staff | | | | At least 1 person | | | | All Staff | | | | All | | | |
| **Name of Staff** | Date of cert | Expiry date | Date of renewal | Booked  Y/N | Date of cert | Expiry date | Date of renewal | Booked  Y/N | Date of cert | Expiry date | Date of renewal | Booked  Y/N | Date of cert | Expiry date | Date of renewal | Booked  Y/N |
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| **Course**  **Advisory** | **Manual Handling Inanimate Objects** | | | | **Manual Handling People** | | | | **Risk Assessment** | | | | **Safe Handling & Administration of Medication Level 2 Including Ofsted** | | | |
| **Requirements** |  | | | |  | | | |  | | | |  | | | |
| Name of Staff | Date of cert. | Expiry date | Date of renewal | Booked Y/N | Date of cert. | Expiry date | Date of renewal | Booked Y/N | Date of cert | Expiry date | Date of renewal | Booked Y/N | Date of cert. | Expiry date | Date of renewal | Booked Y/N |
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LW 16.9.2019