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| **Course****Mandatory** | **Safeguarding Level 1** | **Safeguarding Level 2/3 for Childminders** | **Health Safety & Fire Awareness** | **Paediatric First Aid – Full 12 hrs**  |
| **Requirement** | All staff | At least 1 person  | All Staff | All  |
| **Name of Staff** | Date of cert  | Expiry date | Date of renewal | Booked Y/N | Date of cert | Expiry date | Date of renewal | Booked Y/N | Date of cert | Expiry date | Date of renewal | Booked Y/N | Date of cert | Expiry date | Date of renewal | Booked Y/N |
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| **Course****Advisory**  | **Manual Handling Inanimate Objects** | **Manual Handling People** | **Risk Assessment**  | **Safe Handling & Administration of Medication Level 2 Including Ofsted** |
| **Requirements** |  |  |  |  |
| Name of Staff | Date of cert. | Expiry date | Date of renewal | Booked Y/N | Date of cert. | Expiry date | Date of renewal | Booked Y/N | Date of cert | Expiry date | Date of renewal | Booked Y/N | Date of cert.  | Expiry date | Date of renewal | Booked Y/N |
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LW 16.9.2019