



Privacy Notice for the Early Intervention Youth Fund Project

September 2019

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Early Intervention Youth Fund (EIYF) Project

In late 2018, Greater Manchester Combined Authority (GMCA) received confirmation from the Home Office that the Greater Manchester wide funding proposal of just over £1m as part of the national Early Intervention Fund was successful.

The proposal was developed in partnership with Greater Manchester Community Safety Partnerships (CSPs), Youth Justice Service (YJS) Leads, Greater Manchester Police (GMP) and several voluntary and community sector organisations who are experienced in this field.

The purpose of the national funding programme was to provide support for early intervention programmes with young people at risk of serious violence and crime. It forms part of the Home Office's commitments outlined in the Serious Violence Strategy, published in April 2018.

GMCA's proposal consisted of delivering a programme of targeted interventions in all Greater Manchester localities focussed on children and young people identified as being at risk of serious violence.

About the Early Intervention Youth Fund (EIYF) Project

The Early Intervention Youth Fund (EIYF) Project is designed to work with young people vulnerable to committing or becoming the victim of serious violence.

Eligibility is restricted to young people known to Bolton Council and / or partner organisations who are: aged 12-18 who are experiencing violence; exhibit overt coercion or violent behaviour; have been identified by local intelligence as having access to and/or regularly carry weapons such as knives etc; are involved in anti-social behaviour or criminal activity; are disengaged from mainstream education; and / or are missing from home or staying out unusually late on a regular basis.

To proactively assess those eligible for support through the EIYF Project, personal information is shared between departments of Bolton Council; between the Council and partner organisations; and between the Council and the Provider commissioned to deliver the Project in Bolton (in this instance, the 'Salford Foundation'). Only the minimum necessary information is shared on a 'need to know' basis.

Following identification of an eligible young person, an EIYF worker (employed by the 'Salford Foundation') will meet with the young person to inform them of the support available. If the young person – and their parents where the young person is under 16 – agree to take part in the Project, they will receive a programme of bespoke coaching and mentoring designed to challenge and support them in order to reduce their vulnerability to serious violence and offer engaging, appealing and appropriate activities and opportunities tailored around the young person's interests and passions to help ensure maximum engagement and project success.

Research undertaken on behalf of the Greater Manchester Combined Authority

Anonymised information will be used to evaluate the impact of the programme at a regional level. Greater Manchester Combined Authority has commissioned Edge Hill University to undertake this evaluation, concerning two aspects of the programme: self-reported offending and drugs and alcohol.

The Council will only receive information about the local authority results of this research in anonymised form and any reports published will ensure that individual young people are not identifiable.

Local Research & Assessment

Bolton Council will assess the impact of the Project utilising both client-level and service-level outputs and outcome data, looking at, for example, school attendance and recorded youth crime. For each client, a simple outcome star will be used to measure distance travelled during the programme across several areas of a young person's life for example personal (e.g. resilience, motivations, sense of responsibility, feeling of safety); family; peers; school; and community.

Purpose(s)

Bolton Council shares your personal information only for the reasons set out above, unless the law requires or permits us to share it for another reason, or for example, this is necessary to protect you or others from harm.

Categories of Personal Data

If you are referred to and / or supported by the EIYF Project, Bolton Council may collect and obtain the following types of data about you:

- Name; date of birth; address; contact number; tenure type; ethnicity; faith; nationality; ethnicity; sexuality; gender; disability.
- Any additional needs (language, literacy, disability).
- Reason for referral.
- Background information / risk assessment issues.
- Details of any agencies supporting you.
- School / Children's Services data.
- Police crime data and intelligence.
- Anti-social behaviour reports to Bolton Council or Registered Social Landlord(s).
- Other data determined on a case by case basis dependent on the circumstances and needs of the individuals and family members involved. These are likely to be sensitive personal data relating to medical history; criminal history; court proceedings; protected characteristics; family relationships; and biographical information.

Legal Basis for Processing

Processing personal information is necessary in this instance for Bolton Council to perform a task in the public interest or for official functions.

If you fail to provide certain information when requested, Bolton Council may not be able to provide the service to you or may be prevented from complying with our legal obligations.

Information Sharing / Recipients

Bolton Council may collect and share personal information about you with the following types of organisations:

- The 'Salford Foundation';
- Greater Manchester Police;
- Schools & Colleges;
- Registered Social Landlords (e.g. Bolton at Home);
- Health services (e.g. Bolton Foundation Trust, GMMH, Bolton CCG);
- Voluntary and private sector organisations;
- Department for Work and Pensions;
- Courts;
- Emergency services.

Bolton Council may share information with the organisations listed above in order to provide a service to you or where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations.

Automated Decisions

For this service, all the decisions we make about you involve human intervention.

Data Retention / Criteria

Bolton Council will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by business requirements.

Rights of Individuals

You may exercise the rights listed in the guide below in relation to Bolton Council's use of your personal information. To find out more about how these rights apply in particular circumstances, please refer to our [Guide to exercising your rights](#) or alternatively visit the Information Commissioner's web site at: <https://ico.org.uk/for-organisations/guide-to-the-generaldata-protection-regulation-gdpr/individual-rights/>

If you wish to exercise your rights (as outlined above) or to raise a concern about the handling of your personal information by the Council, please contact our Information Governance Team at information.security@bolton.gov.uk

Changes to this Privacy Notice

Bolton Council may amend this Privacy Notice from time to time. If we make any substantial changes in the way we use your personal information, we will make that information available by amending this notice.