

## **Privacy Notice for CCTV service**

**DATE: October 2018  
V1.0**



# CCTV Service

Our core data protection obligations and commitments are set out in the council's **primary** privacy notice at [www.bolton.gov.uk](http://www.bolton.gov.uk)

This notice provides additional privacy information for:

- People accessing the CCTV Service
- Partners working with Bolton Council

It describes how we collect, use and share personal information about you

- In relation to the CCTV Service
- the types of personal information we need to process, including information the law describes as 'special' because of its sensitivity

It is important that you read this notice, together with any other privacy information we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information.

The information collected and held will vary dependent on the service used.

## Purpose(s)

We collect your personal information for the following purpose(s):

The use of the observational CCTV system shall be for the purpose of:

- Providing the Police and the Council with evidence to take criminal and civil action in the Courts;
- Reducing the fear of crime and providing reassurance to the public;
- Providing assistance in the detection and prevention of crime (including countering terrorism);
- Assisting with the maintenance of public order;
- Deterring or reducing the incidence of vandalism, graffiti, and other environmental crime;
- Deterring persons from committing crimes and to enhance the opportunities for detecting those who do;
- Improving the safety and security of residents, visitors and the business community;
- Discouraging anti-social behaviour including alcohol and drug-related elements;
- Assisting aspects of Town Centre Management.
- To assist in Traffic Management
- To assist in monitoring any Emergency Planning Operations

## **Categories of personal data**

In order to carry out these purposes we collect and obtain:

Video images/recordings of persons in public space.

## **Legal basis for processing**

The legal basis for processing your personal information is contained within S163 of the Criminal Justice and Public order Act 1994 and the Crime and Disorder Act 1998.

It is also justified as being in the public interest with a clear basis in law (General Data Protection Regulation)

## **Information sharing/recipients**

We may share personal information about you with the following types of organisations:

The reason for keeping this data is for the prevention or detection of crime or the apprehension or prosecution of offenders. We will share images with the Police, Fire Service, Legal Profession, partner agency and local authority staff, Town Centre Partnership and Pub Watch.

We will not normally share images with organisations other than our partner organisations; however, there may be certain circumstances where we would share without consent such as where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations. Only the minimum information for the purpose will be shared.

As well as information collected directly from you, we also obtain or receive information from:

The Police, Town Centre Partnership, members of the public and Pub Watch.

## **Automated Decisions**

For this service:

- All the decisions we make about you involve human intervention.

## Data retention/criteria

We will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by our business requirements.

## Rights of individuals

You may exercise the rights listed below in relation to the council's use of your personal information.

To find out more about how these rights apply in particular circumstances, please refer to our [Guide to exercising your rights](#) or alternatively visit the Information Commissioner's web site at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

If you wish to exercise your rights (as outlined above) or to raise a concern about the handling of your personal information by the council, please contact our Information Governance Team at [information.security@bolton.gov.uk](mailto:information.security@bolton.gov.uk)

If you are still unsatisfied you should contact **The Information Commissioner's Office** by post at The IOC, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or by telephone: 0303 123 1113

## Updates to Privacy Notice

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details