

**WESTHOUGHTON TOWN COUNCIL**

**TOWN COUNCIL MEETING**

**30<sup>TH</sup> APRIL 2018**

**PRESENT:** Councillors J R Ainscough, R A Battersby, D A Chadwick, Mrs A B Eckersley-Fallon, Miss R S M Fairhurst, DJ Gradwell, Miss DJ McGeown, Mrs J A Peploe, T D Robinson, J Speight, D A Wilkinson, Mrs G F Williams and Mrs L J Winrow-Baker. Town Clerk.

**ALSO PRESENT:**

Members of the public.

In the absence of the Chairman and Vice-Chairman, Cllr Mrs G F Williams chaired the Meeting.

**TC51/2018 FIRE SAFETY INFORMATION**

The Chairman, Cllr Mrs G F Williams, explained the Fire Safety procedure.

**TC52/2018 TO SUBMIT APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS**

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Town Mayor Cllr Miss S Watkin – work, Deputy Town Mayor Cllr Price – meeting and Cllr Mrs C J Harkin – personal commitment.

**TC53/2018 TO READ THE NOTICE CONVENING THE MEETING**

The Chairman read the notice convening the meeting.

**TC54/2018 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED**

Cllr Mrs L J Winrow-Baker declared interests in Agenda Items 6 and 19 – The request for a grant from the Westhoughton Central Park Bowling Club.

Cllr R A Battersby declared an interest in Planning Application number 03333/18 – Wheatsheaf, Market Street, Westhoughton.

**TC55/2018 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS**

A member of the public asked an irrelevant question.

Cllr Mrs Winrow-Baker left the Council Chamber.

**TC56/2018 THE ATTANDANCE OF A WESTHOUGHTON CENTRAL PARK BOWLING CLUB OFFICIAL RE A REQUEST FOR A GRANT**

The Westhoughton Central Park Bowling Club Official explained the Grant Application and answered questions from the Town Council.

Cllr Mrs Winrow-Baker returned to the Council Chamber.

**TC57/2018 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION**

**(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS**

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

- 03314/18 The Town Council noted that there were no dimensions for the proposed extension on the Planning Portal and it requested that the Bolton Council Planning Committee or Planning Officer determine the application
- 03332/18 The Town Council raised no objections on condition that the dirt road access is made good or improved after the development and the trees on the boundary with Ploughfields are retained, with the Arboricultural Officer looking into Tree Preservation Orders
- 03374/18 The Town Council raised objection to condition 6 (protected trees) as it is opposed to the resiting of trees as their removal may affect the stability of the banking to the nature reserve and will have an affect on wildlife. The Town Council raised no objections to 11 (obscure glazing) resiting of windows and 12 (approved plans) external and internal alterations
- 03333/18 The Town Council raised no objections
- 03380/18 The Town Council raised no objections
- 03308/18 The Town Council raised no objections
- 03282/18 This item was deferred by the Town Council as the site plan and elevations were not on the Planning Portal, there are Great Crested Newts and bats on the site but a Bat Survey and an Ecology Survey have not been conducted
- 03300/18 The Town Council raised no objections
- 03286/18 This item was deferred because Town Councillors could not find the application on the Planning Portal and no search was available
- 03261/18 The Town Council raised no objections
- 03260/18 The Town Council requested that the Bolton Council's Arboricultural Officer determine the application
- 03221/18 The Town Council raised no objections on condition that the landscaping is improved in order to shield the site
- 03386/18 The Town Council requested that the Bolton Council Planning Committee or Planning Officer determine the application

**(b) DISCUSSION ON PLANNING APPEALS**

There were no Planning Appeals.

**(c) TO NOTE PLANNING DECISIONS**

Resolved that the Planning Decisions, as circulated, be received and noted.

Councillors Speight and Mrs Winrow-Baker left the meeting.

**TC58/2018 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 26<sup>TH</sup> MARCH, 2018**

Resolved that the minutes of the Town Council Meeting, held on Monday, 26<sup>th</sup> March, 2018 as circulated, be accepted by the Town Council.

**TC59/2018 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 9<sup>TH</sup> APRIL, 2018**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 9<sup>th</sup> April, 2018, as circulated, be noted by the Town Council.

**TC60/2018 TO ACCEPT THE MINUTES OF THE DAISY HILL IN BLOOM COMMITTEE MEETING, HELD ON TUESDAY, 17<sup>TH</sup> APRIL, 2018**

Resolved that the minutes of the Daisy Hill in Bloom Committee Meeting, held on Tuesday, 17<sup>th</sup> April, 2018, as circulated, be accepted by the Town Council.

**TC61/2018 DISCUSSION ON THE BOLTON LADS & GIRLS CLUB SERVICE LEVEL AGREEMENT FOR YEAR 3 OF THE OUTREACH AND DETACHED SERVICE IN WESTHOUGHTON AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the Bolton Lads & Girls Club Service Level Agreement for Year 3 of the Outreach and Detached Service in Westhoughton.

**TC62/2018 DISCUSSION ON THE SPRING NEWSLETTER AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the Spring Newsletter, with one amendment. The Town Clerk will circulate the Newsletter to outlets throughout the town.

**TC63/2018 TO APPROVE THE BANK RECONCILIATION FOR 1.3.18 – 31.3.18**

Resolved that the Bank Reconciliation for 1.3.18 – 31.3.18, as circulated, be approved by the Town Council.

**TC64/2018 DISCUSSION ON THE INTERNAL AUDIT REPORT FOR THE ANNUAL ACCOUNTS 2017-2018 AND TO APPROVE ANY ACTION**

The Town Council noted that there were no matters requiring attention and congratulated the Town Clerk on the clear Internal Audit Report.

Resolved that the Internal Audit Report for the Annual Accounts 2017-2018, as circulated, be approved by the Town Council.

**TC65/2018 TO APPROVE THE ANNUAL ACCOUNTS OF THE TOWN COUNCIL AND BUDGETED INCOME AND EXPENDITURE FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2018**

Resolved that the Annual Accounts of the Town Council and Budgeted Income and Expenditure for the year ended 31<sup>st</sup> March, 2018, as circulated, be approved by the Town Council.

**TC66/2018 TO APPROVE SECTION 1 (ANNUAL GOVERNANCE STATEMENT 2017/18) OF THE ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2018**

Resolved that Section 1 (Annual Governance Statement 2017/18) of the Annual Return for the year ended 31<sup>st</sup> March, 2018, as circulated, be approved by the Town Council.

**TC67/2018 TO APPROVE SECTION 2 (ACCOUNTING STATEMENT 2017/18) OF THE ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2018**

Resolved that Section 2 (Accounting Statement 2017/18) of the Annual Return for the Year ended 31<sup>st</sup> March, 2018, as circulated, be approved by the Town Council.

**TC68/2018 TO APPROVE THE TOWN COUNCIL CHARITIES ACCOUNT ANNUAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2018**

Resolved that the Town Council Charities Account Annual Accounts for the year ended 31<sup>st</sup> March, 2018, as circulated, be approved by the Town Council.

**TC69/2018 DISCUSSION ON THE REQUEST FOR A GRANT FROM THE WESTHOUGHTON CENTRAL PARK BOWLING CLUB AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £300 for the purchase of plants for tubs around the bowling greens at Central Park.

This is in accordance with Section 137 of the Local Government Act 1972.

**TC70/2018 TO APPROVE ACCOUNTS FOR PAYMENT**

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £10,813.87.

	£
Salaries & H.M.R.C. Payment	2,292.27
AP8 Canon Photocopying Fee	82.79
AP9 ADT Fire & Security CCTV Repair	327.60
AP10 LexisNexis Stationery	60.00
AP11 B.T. CCTV Line Rental	7,881.98
131 L.A.L.C. Spring Conference Fee	35.00
132 S Horrocks Electricity repair – CCTV	120.00
Bank Charges	14.23
	-----
TOTAL:	£10,813.87
	-----

The payments to ADT Fire & Security, B.T., and S Horrocks are in accordance with Section 31 of the Local Government Rating Act 1997.

**TC71 /2018 TO RECEIVE A REPORT FROM THE TOWN CLERK**

The following correspondence was noted by the Town Council:

1. Premises Licenses

**TC72/2018 DATE OF NEXT TOWN COUNCIL MEETING**

Monday, 21<sup>st</sup> May, 2018.

The meeting closed at 7.45 p.m.

