

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

12TH FEBRUARY 2018

PRESENT: Councillors D A Chadwick, Mrs A B Eckersley-Fallon, Miss R S M Fairhurst, D J Gradwell, Mrs C J Harkin, K S Jones, Mrs J A Peploe, D A Wilkinson, Mrs G F Williams and Mrs L J Winrow-Baker.
Town Clerk.

ALSO PRESENT:

A member of the public.

PFGP20/2018 FIRE SAFETY INFORMATION

The Chairman, Cllr K S Jones, explained the Fire Safety Procedure.

PFGP21/2018 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Town Mayor Cllr Miss S Watkin and Cllrs J R Ainscough and Ms A Graham – Personal Commitments, Deputy Town Mayor Cllr A Price – meeting, Cllr R A Battersby - sick and Cllr T D Robinson – work.

PFGP22/2018 TO READ THE NOTICE CONVENING THE MEETING

The Chairman read the notice convening the meeting.

PFGP23/2018 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr K S Jones declared an interest in Agenda item No. 7 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee.

PFGP24/2018 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no questions.

**PFGP25/2018 TO DISCUSS PLANNING & DEVELOPMENT MATTERS
AND TO APPROVE ANY ACTION**

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

02734 The Town Council raised no objections

02737 The Town Council raised no objections

02741 The Town Council raised no objections

02730 The Town Council requested that the Bolton Council Planning Committee or Planning Officer determine the application

02724 The Town Council requested that the Bolton Council Planning Committee or Planning Officer determine the application

02747 The Town Council raised no objections on condition that the bi-fold windows are only open in the daytime and they are closed if the premises become too noisy

02751 The Town Council raised no objections

02766 The Town Council raised no objections

02740 The Town Council raised no objections

(b) DISCUSSION ON PLANNING APPEALS

There were no Planning Appeals.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

**PFGP26/2018 TO ACCEPT THE MINUTES OF THE PLANNING AND
FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON MONDAY, 8TH JANUARY, 2018**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 8th January, 2018, as circulated, be approved.

PFGP27/2018 TO APPROVE THE BANK RECONCILIATION FOR 1.1.18 – 31.1.18

Resolved that the Bank Reconciliation for 1.1.18 – 31.1.18, as circulated, be approved.

PFGP28/2018 TO APPROVE THE AUDIT REPORT FOR 1.10.2017 – 31.12.2017

The Auditor's comments were noted by the Town Council.

Resolved that the Audit Report for the period 1.10.2017 – 31.12.2017, as circulated be approved by the Town Council.

PFGP29/2018 REVIEW OF POLICY DOCUMENTS

Resolved that the following Policy documents be approved by the Town Council:

- (a) Review of the Effectiveness of the System of Internal Audit – with amendments
- (b) Standing Orders – no amendments
- (c) Risk Assessment – with amendments

PFGP30/2018 DISCUSSION ON THE FILLING AND MAINTENANCE OF THE TOWN CENTRE PLANTERS IN 2018-2019 AT A COST OF £3,297 AND TO APPROVE ANY ACTION

Resolved that the Town Council approve the filling and maintenance of the Town Centre planters in 2018-2019 at a cost of £3,297. This is in accordance with Section 144 of the Local Government Act 1972.

PFGP31/2018 DISCUSSION ON THE REQUEST FROM THE GREATER MANCHESTER POLICE FOR THE TOWN COUNCIL TO FUND A HIRE CAR TO BE USED AS A POLICING TEAM VEHICLE IN 2018-2019 AND TO APPROVE ANY ACTION

Resolved that the Town Council approve £5,000 funding from the Additional Contingency Budget in 2018-2019 to fund a hire car and associated costs, which will be used as a Neighbourhood Policing Team Vehicle for one year.

This is in accordance with Section 31 of the Local Government Rating Act 1997.

The Town Clerk is to inquire if a second hire car would be beneficial to the Westhoughton Neighbourhood Policing Team, and ascertain how many years the Town Council has been funding a hire car.

PFGP32/2018 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £9,981.29.

			£
AP104	ADT Fire & Security	CCTV Repair	258.00
AP105	Bolton Council	Christmas Lights	5,760.00
AP106	Bolton Council	Repair of Public Footpaths	3,000.00
AP107	Parsons Royle & Co	Audit Fee	129.60
AP108	C Morris	Re-imbusement – scanner	104.74
DD	Talktalk	Internet & telephone	28.95
060	Cash	Postage	200.00
121	W.A.S.P.	Grant – Christmas Party	500.00

TOTAL:			£9,981.29

The payment to W.A.S.P is in accordance with Section 137 of the Local Government Act 1972. The payment to ADT Fire & Security is in accordance with Section 31 of the Local Government Rating Act 1997. The payment for Christmas Lights is in accordance with Section 144 of the Local Government Act 1972. The payment for the repair of Public Footpaths is in accordance with the Highways Act 1980.

PFGP33/2018 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following documents were noted by the Town Council:

1. Premises Licenses (2)

PFGP34/2018 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Monday, 12th March, 2018.

The meeting closed at 7.20 p.m.