

Working to support you

Workforce Planning and Development

Code:

Title: Safer Recruitment: Accredited Course

Description: The Safer Recruitment training provides valuable information on a safe school culture and guidance to strengthen safeguards against employing unsuitable people in school

Delegates must complete Modules 1 & 2 before attending this session

Audience: Early Years Practitioners responsible for Recruitment and Selection within their setting

Date:

Time:

Course:

Course 1 **3rd February 2019** **8.45am – 5.00pm**

Course 3 **15th May 2019** **8.45am – 5.00pm**

Venue: Bolton Science and Technology Centre, Minerva Rd Bolton BL4 0HA

Presenter: HR Representative

Objectives: By the end of this session you will have an awareness of:

- Key features of Safer Recruitment that help deter unsuitable people
- Reviewing their own and their organisations' policies and practices with a view to making them safer

Price: **£ 200.00**

Booking Info: To book a place, please phone Marie Foley on 01204 332116 with the following information: course title, course date, your full name and your employers' name

Cancellation: If you are unable to attend a course, we ask that you please notify the Governance Services Team on 01204 332116 at the earliest opportunity and at least 5 working days prior to the course date, to allow the place to be offered to others.

Cancellation fees of full cost price will apply for non – attendance or if a place is cancelled by the delegate within five days of the course date.

Fees may be waived in exceptional circumstances, please contact Marie Foley Governance Training Officer on 01204 332116 or via email at

marie.foley@bolton.gov.uk

