

# Working to support you

Workforce Planning and Development

**Code:** CH0002

**Title:** Risk Assessment

**Description:** To equip participants to undertake general risk assessments

**Audience:** Anyone with a responsibility for the health and safety of employees, pupils, children or members of the public. Anyone who is expected to write risk assessments for their area of work

*NB. If you work in a school and your school has an Inclusive SLA with Bolton Councils Health & Safety Team you can obtain this training "free" via using your inclusive hours. Please contact the team on 01204 336968 or email [CHST chst@bolton.gov.uk](mailto:chst@bolton.gov.uk)*

	<b>Date:</b>	<b>Time:</b>
<b>Course 1</b>	13 <sup>th</sup> June 2019	10.00am – 12.00pm
<b>Course 2</b>	13 <sup>th</sup> November 2019	10.00am - 12.00pm

**Venue:** Castle Hill Centre, Castleton St, Bolton BL2 2JW

**Presenter:** Frank Warren, Principal Health & Safety Manager, Chief Executive's Department, Bolton Council

**Objectives:** By the end of this session you will:

- Understand why risk assessments are required and how they fit into the legal framework for the management of health and safety at work
- Understand the scope and benefits of risk assessments
- Understand the council's risk assessment process
- Be able to undertake general risk assessments, having practised a range of assessment techniques

**Learning Outcomes:** Participants will have the necessary information to undertake general risk assessments to support the council to achieve its statutory health and safety duties.

**Price:** £ 25

**Booking Info:** To book a place please email [tssc@bolton.gov.uk](mailto:tssc@bolton.gov.uk) with the following information: course title, course date, your full name and your employers name

**Cancellation:** To cancel your place, please notify the Training Shared Service Centre on 01204 337600 or email [tssc@bolton.gov.uk](mailto:tssc@bolton.gov.uk) You must cancel your place at least 3 weeks prior to the course date, otherwise the following charges will apply:

2 weeks prior to the course date	£25.00
1 week prior to the course date:	Full price of the course
Non-attendance:	Full price of the course

**IMPORTANT** – If a course is free of charge and you cancel 2 weeks prior to the course date or do not attend, you will be charged £25.00

