

Code: SC8069

Title: Health, Safety and Fire Awareness

Description: To provide participants with an awareness of health and safety legislation, their rights and responsibilities and to ensure that the organisation and its staff comply with mandatory fire training.

Audience: All practitioners
NB. If you work in a school and your school has an Inclusive SLA with Bolton Councils Health & Safety Team you can obtain this training "free" via using your inclusive hours. Please contact the team on 01204 336968 or email [CHST chst@bolton.gov.uk](mailto:chst@bolton.gov.uk)

	Date:	Time:
Course 1	28 th May 2019	10.00am – 12 noon
Course 2	18 th July 2019	10.00am – 12 noon
Course 3	25 th September 2019	10.00am – 12 noon
Course 4	4 th December 2019	10.00am – 12 noon
Course 5	20 th February 2020	10.00am – 12 noon

Venue: Castle Hill Centre, Castleton St, Bolton BL2 2JW

Presenter: Frank Warren, Principal Health & Safety Manager

Objectives: By the end of this workshop you will:

- Understand the general requirements of health and safety legislation, including the Health and Safety at Work Act 1974 (general duties of employers and staff)
- Understand health and safety policy and systems
- Understand who has responsibility for health and safety
- Considerations in day to day tasks, including risk assessment
- Understand the nature and dangers of fire
- Understand basic fire legislation
- Take the correct actions on discovering a fire
- Safely evacuate premises in the event of a fire
- Understand the different types and the use of fire-fighting equipment
- Understand the importance of good housekeeping and general fire safety

Price: £25.00 external delegates Free – internal staff

Booking Info: Internal staff, please book via Oracle self-serve.
External staff please email tssc@bolton.gov.uk with the following information: course title, course date, your full name and your employers name

Cancellation: To cancel your place, please notify the Training Shared Service Centre on 01204 337600 or email tssc@bolton.gov.uk

You must cancel your place at least 2 weeks prior to the course date, otherwise the following charges will apply

2 weeks or more – No Charge 1-2 weeks prior - £25.00

The week of the training course – Full Cost Non-attendance – Full Cost

IMPORTANT -If your course is free of charge and you cancel within 2 weeks or do not attend, you will be charged £25.00